

**Child Death Notification Process (updated December 2015)**

Chapter 5 of [Working Together to Safeguard Children \(DfE, March 2015\)](#) sets out a statutory requirement for the Local Safeguarding Children Board to review the deaths of all children under the age of 18 years.

The Local Safeguarding Children Board (LSCB) via the Single Point of Contact (SPOC) must be informed of all deaths of children normally resident in the LSCB's geographical area. **All professionals** have a responsibility to inform the SPOC if they become aware of a child death. For further information visit the [ESCB CDOP webpage](#)

A Child (0-17) Dies

Professional made aware of the death to contact the Enfield SPOC  
Tel: 020 8702 5600  
Fax: 020 8375 2983  
Email: [beh-tr.enf-pct.ECSCCR@nhs.net](mailto:beh-tr.enf-pct.ECSCCR@nhs.net). If there is any doubt whether notification has or has not already been made the professional should always contact the SPOC to confirm

A [Child Death Notification 'Form A'](#) should be completed and returned securely to the SPOC. If there is any doubt as to whether a Form A is required the professional should contact the SPOC to confirm

For unexpected deaths the Designated Doctor will make a decision as to whether a Rapid Response (RR) meeting is required. If a RR Meeting is required professionals involved with the family will be invited to attend.

CDOP Coordinator / Designated Doctor will establish which agencies / professionals have been involved with the child and family prior to the child's death

An [Agency Report 'Form B'](#) will be sent to all professionals who have been involved with the child/family for completion

All 'Form Bs' to be securely returned within 3 weeks to the CDOP Coordinator  
[CDOP\\_GCSx@enfield.gcsx.gov.uk](mailto:CDOP_GCSx@enfield.gcsx.gov.uk)  
0208 379 3012