

Enfield Music Hub advisory board terms of reference

1. Purpose

- 1.1 to oversee the management of Enfield Music Hub
- 1.2 to monitor the implementation of the Hub's Business Plan/strategy
- 1.3 to review the services delivered through the Hub so that they provide value for money and fulfil the core and extension roles as outlined in the National Plan for Music Education
- 1.4 to monitor, advise and comment on the development and use of the Music Hub's data and statistics
- 1.5 to provide strategic advocacy of the work of the Hub

2. Membership

2.1 Members:

- 2 Senior Officers from SCS (a Manager from SCS and an Assistant Director)
- Headteacher representatives from each phase (maximum of three)
- Head of Music/Music Co-ordinator (maximum two)
- Head of EMS
- LA Council Members (three – two from lead party and one from opposition)
- Parent/Carer (Member of Friends of EMS Charity)
- Student voice – 2 young people
- Youth and Family Support Service – 1 senior representative
- Manager of Millfield Arts Centre
- Representative from Chickenshed

2.2 Wider partners and other officers to attend as necessary and appropriate

3. Tenure

The members to sit on the committee as from April 2012, with a review on a two-yearly cycle

4. Chair

4.1 Chair to be reviewed annually

5. Meetings

5.1 Meetings will be held at least termly.

5.2 A quorum will be considered to be fair representation from LA officers, Council members, a Headteacher, a parent/carer and a member of the EMS staff.

6. Voting

Where it is necessary to take a vote on a question to be decided at a meeting this shall be determined by a majority of the votes of the members present. In the case of an equality of votes the Chair shall have a second or casting vote.

7. Conduct and Declaration of Interest

7.1 In carrying out their functions, Members of the Committee shall act in accordance with the seven principles of public life set out in the report of the Government Committee on Standards in Public Life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

8. Review

These Terms of Reference will be reviewed during the first year of the Committee and will thereafter be reviewed annually.