**Council Tax reduction: Legal Custody**

A person will be disregarded for Council Tax purposes if:

1) they are detained in a prison, a hospital or any other place by the order of a court;
2) they are detained under the Immigration Act for deportation;
3) they are detained under the Mental Health Act;
4) they are imprisoned, detained or in custody under the Army Act or the Naval Discipline Act.

Please download this form, complete it and scan or photograph it and return it to revs@enfield.gov.uk. In the subject of your email, please ensure that you include your Council Tax account number (if you have one) inside chevron brackets, for example <12345678>

Alternatively, please post the completed form to:

Financial Assessment
London Borough of Enfield
PO Box 63
Civic Centre
Silver Street
Enfield
Middlesex
EN1 3XW

We will deal with your application as quickly as possible and send you the result in writing.
Council Tax reduction: Legal Custody

Account number ...........................................................................................................

Please write in black ink.

Name of person(s) in detention:
........................................................................................................................................

Prisoner number (if known): ..........................................................................................

Last address of person(s) in detention:
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

Date of birth of person(s) in detention (if under 18):     ____/____/____

Date when detention commenced:     ____/____/____

Name and address of detention centre:
Expected date of release:  ____/____/____

Including the person named in 1 above, how many people aged 18 or over live in the property?

………………

Please certify that the above information is correct and to the best of your knowledge and belief.

Signed.............................................. Date......................................

Please return these forms to:
Financial Assessment
London Borough of Enfield, PO Box 63, Civic Centre, Silver Street,
Enfield, Middlesex EN1 3XW