Sample Council Tax Bill

This is your council tax account number: please quote when contacting us.

Date of bill: 28/03/2021

Our financial year covers from 1 April to 31 March the following year.

Payment plan for the year (usually set up to clear in ten months unless moved later during the year).

Address that you are being charged council tax for:

Total yearly charge

Breakdown of total yearly charge

Discounts and council tax support will show as a CR (credit) on your bill.

Council Tax Bill 2021/22

Postal Address

Balance for financial year stated above

Ways to pay your bill

You can also manage your own account with our online portals visit:

Band of your property set by the valuation office

Any errors you have from previous years will show here. If you have made a separate arrangement the figure will not be included in your balance

Our contact information shows here

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Your council tax bill for 2021/22 has been worked out as follows:

**Total Tax Due:** £1,254.50

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You can also manage your own account with our online portals visit:

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Our contact information shows here
Dear Mrs XXX

Housing Benefit Notification

I have changed your Housing Benefit from 01/04/2014 to take account of new year benefit levels from April. I have decided that your benefit is now as follows:

£129.30 per week from 01/04/2014

How You Will Be Paid

Your benefit will be paid by direct credit into your bank account at the end of every four weeks.

Your benefit payment of £517.20 for 11/03/2013 to 07/04/2013 will be paid on 07/04/2013.

£517.20 will then be paid every four weeks.

Notification of Council Tax Support

I have worked out your council tax support from 01/04/2013 to take account of new year benefit levels from April. I have decided that your benefit is now as follows:

£15.70 per week from 01/04/2013

How You Will Be Paid

£818.62 council tax support has been paid to your council tax account. The total amount of council tax support for 2013/14 is £818.62.

You will soon receive a Council Tax bill dated 14/03/13 that will tell you how much council tax you will now have to pay. On the back of the bill is a summary of how we have calculated your Council Tax.

Other Information

You may see various terms on your notification letter that you do not understand. Please visit the link below for a more detailed explanation of your notification letter.

Your claim reference number, please quote when contacting us

Your national insurance number

Your related council tax account number

Start date of your benefit

Period payment covers and date payment will be sent

The start date of your council tax support and your weekly award

Your council tax bill information

Contact details These may show on other pages of your letter

Your weekly amount (award) towards your rent

How you will be paid

Your first payment may be sent here. This payment may be sent in 2 separate amounts that total to the figure shown

How Your Housing Benefit Has Been Worked Out

Your weekly amount (award) towards your rent

Your related council tax account number

Your first payment will be shown here. This payment may be sent in 2 separate amounts that total to the figure shown

Breakdown of how your benefit has been calculated

Your maximum benefit figure

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