

School Street Business and Resident exemption – Enfield Council terms and conditions

1. Permit information

Definition of a School Street Business and Resident exemption

A School Street Exemption Permit is intended for use only by the permit holder to enable them to gain access only to a school street zone during the restricted times. It does not enable parking where other restrictions may apply for the stated zone/area or anywhere else in the Borough.

The Permit is free.

2. Who can apply and what needs to be provided?

Permits may only be issued to vehicles that are registered at the residential address of the applicant or an employee / commercial vehicle relating to a business address within the zone/area. It will be necessary to produce proof of residence, for example, bank statement or utility bill within the last 3 months. Mobile phone bills or driving licence are not accepted as proof of residency.

A maximum of 3 permits may be issued per resident.

A maximum of 8 permits may be issued per business.

Who qualifies:

School Street Business and Resident exemption permit will be issued to applicants: who permanently reside at an address in the permit parking zone/area and can provide evidence, and who own a vehicle that does not exceed 2.28 metres in height and does not carry more than twelve passengers (exclusive of the driver) and not draw a trailer.

Not yet moved in?

If you have not yet moved to the address in your application, please provide a letter from your solicitor confirming completion date or tenancy agreement.

3. Your vehicle details and what you need to provide

Proof of vehicle ownership - one of the following needs to be provided:

Your vehicle: a copy of the vehicle registration document (V5C).

Company vehicle: (if registered to the company) a letter of authority on letter headed paper signed by an executive or director confirming the vehicle details and that you have exclusive use of the vehicle.

Leased vehicle: a copy of the agreement from a reputable organisation. Your name and address must match those of the hirer as shown on the agreement. If you change or renew the lease, please inform us immediately and provide a copy of the new agreement.

School Street Business and Resident exemption is valid only for the specific vehicle registration given in the application. Failure to insert a vehicle registration mark correctly may result in a Penalty Charge Notice being issued.

We will reject your application if the name and address on the vehicle registration document (V5C) does not match the proof of residence or name given in the application.

4. Prevention of fraud

To ensure the integrity of the permit scheme, the Enfield Council may undertake sample checks to verify the applicant's details, including requesting copy documents where appropriate. Your information may be shared with third parties such as NSL for the purpose of processing a permit and the prevention of fraud. If you would like more information about how we use your data, please read our Privacy Policy - <https://new.enfield.gov.uk/privacy-notice/> which also contains how to control your personal data and your rights.

5. How long can I have my permit for?

The scheme uses permits which are available for a period of 12 months

Length of permit and renewals

The permit will be valid for 12 months from the date of issue. It is your responsibility to renew the permit on its expiry. If you wish to renew your permit, please apply at least 21 days before the current permit expires.

Please note that the local authority will not be held responsible for a permit which has expired, and a reminder has not been sent or received.

6. Where can I use my permit?

Only to access the specified area /zone

7. Changes to any details

A change of address should be notified in writing to the parking contractor as soon as possible.

A new School Street Business and Resident exemption may be issued when a vehicle is changed either temporarily or permanently by emailing Enfield.Permits@nslservices.co.uk

School Street Business and Resident exemption cease to be valid when the holder ceases to reside within the appropriate parking zone/area or the holder ceases to be keeper/owner of the vehicle specified.

8. Important information

Please note:

1. It's criminal offence if, with intent to deceive, knowingly make a false statement or mishandle or forge documents to get a residential parking permit for yourself or

others. The council may prosecute under the Theft Acts or other relevant criminal legislation.

2. Failure to have a valid permit or inform us of a change of vehicle or address may result in a Penalty Charge Notice being issued (PCN).
3. The council reserves the right to withhold or withdraw a permit.
4. Residents are not permitted to sell or transfer a permit to other parties.
5. If an application has been made fraudulently, the permit will be revoked immediately, and the associated vehicle will become subject to enforcement.
6. Permits will not be issued to vehicles with outstanding unchallenged Penalty Charge Notices (PCN's).
7. The responsibility for renewals rests with the permit holder.

Detailed information relating to the position/location of parking places and other related matters can be obtained from the London Borough of Enfield, Regeneration and Environment or visit online at

<https://new.enfield.gov.uk/services/parking/parking/controlled-parking-zones/>