Broomfield House

Heritage Enterprise Programme
The cost of repairing a neglected historic building is often so high that restoration simply isn’t commercially viable. Heritage Enterprise makes such schemes possible by funding some of the repair costs with grants of £100,000 to £5million.

www.enfield.gov.uk
First-round application
*Development phase*

Second-round application
*Delivery phase*
HLF First-round application - requirements

• Development phase
  – Viability appraisal
  – Initial breakdown of the capital work planned for delivery phase
  – Plans for architectural elements RIBA Stage 1
  – Plans for non-architectural elements RIBA Stage 1
  – Outline activity plan
  – Sources of project funding
  – Fundraising strategy
HLF First-round application – further requirements

- Development phase
  - Detailed briefs (architects, activity plan, fundraiser)
  - New job descriptions (project manager)
  - Plans for capital works during development phase at the equivalent of RIBA work stage 3
First-round application - Project management HLF requirements

- Project Management Structure
- Partnership agreement
- **Detailed** timetable for development phase
- **Detailed** development phase costs
- **Detailed** information about project management of development phase (including briefs and new job descriptions)
- **Outline** project management information and timetable for delivery phase
- **Outline** revenue costs
First-round application
RIBA stage 1

Broomfield House - with Options
Development Phase
RIBA Stage 1-3 Appointing Architects

Project objectives and assessment criteria
Legal framework and contract
Develop and issue project brief
Interview and Appoint
Project and contract management
Development Phase
RIBA Stage 1-3

- Submitted and approved planning application
Development Phase
RIBA Stage 1-3

HLF Project Committee

Finance Manager

Project Manager

Consultants

Architect

HLF Monitor
Delivery Phase
RIBA Stage 4-7

Commission architects and builders
Administration of building contracts
Handover Strategy
Occupancy
Evaluation
HLF Second-round application
Additional requirements

• Activity Plan
• Delivery phase project management
• Project business plan
• Management and maintenance plan
• Updated conservation management plan
• Detailed delivery phase costs
• Detailed project outcomes
• Indication of secured funding
Further resources

RIBA Plan of Work

Designing buildings Wiki
http://www.designingbuildings.co.uk/wiki/Home