PROPOSED INTRODUCTION OF PARKING CONTROLS IN THE MANOR ROAD, BELLAMY ROAD and HALIFAX ROAD AREA EN2

Further information may be obtained from Traffic and Transportation, telephone number 020 8379 3632.

1. NOTICE IS HEREBY GIVEN that the Council of the London Borough of Enfield propose to make the Enfield (Resident Parking Places) (Manor Road Area) Order 201* and the Enfield (Waiting and Loading Restriction) (Amendment No. *) Order 2019 under sections 6, 35, 45, 46, 49 and 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended.

2. The general effect of the Orders would be to introduce resident permit parking controls and waiting restrictions which operate Monday to Saturdays 8am to 6.30pm in Manor Road, Nunn’s Road (cul-de-sac arm only), Bellamy Road and Halifax Road.

3. The parking controls referred to in paragraph 2 above, would operate as follows –

4. (a) designate residents' parking places in Manor Road, Nunn’s Road (cul-de-sac arm only) and Halifax Road EN2, at which charges may be made by the Council for vehicles authorised by the Order to be left in those parking places;
(b) resident’s parking permits would only be issued to residents living at a property specified in the Schedule to this Notice;
(c) provide that the charge for the issue of a residents' permit would be in accordance with the schedule of charges in the Table below, and that the residents' permit would be valid for a period of 12 months running from the beginning of the month in which it first becomes valid;

Table: Annual resident permit charges

<table>
<thead>
<tr>
<th>Engine Size</th>
<th>First Permit</th>
<th>Second Permit</th>
<th>Third Permit</th>
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<td>Residents permits</td>
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<td></td>
<td></td>
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<tr>
<td>1000cc or less</td>
<td>£55</td>
<td>£55</td>
<td>£55</td>
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<tr>
<td>1001cc-1600cc</td>
<td>£110</td>
<td>£110</td>
<td>£110</td>
</tr>
<tr>
<td>1601cc-1999cc</td>
<td>£165</td>
<td>£165</td>
<td>£165</td>
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<tr>
<td>2000cc-2499cc</td>
<td>£220</td>
<td>£220</td>
<td>£220</td>
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<tr>
<td>2500cc to 2999cc</td>
<td>£275</td>
<td>£275</td>
<td>£275</td>
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<tr>
<td>3000cc or more</td>
<td>£330</td>
<td>£330</td>
<td>£330</td>
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<tr>
<td>Visitor scratch cards (Book of ten)</td>
<td>£15</td>
<td></td>
<td></td>
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<tr>
<td>Replacement or duplicate permits</td>
<td>£20</td>
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(c) provide that certain vehicles may wait free of charge in the residents parking places in certain circumstances, e.g. to allow persons to board or alight (maximum two minutes), to load or unload (maximum 20 minutes) and vehicles left by specified disabled persons (no time limit).

4. A copy of the proposed Orders, of a map indicating the locations and effect of the proposed Orders and the Council's statement of reasons for proposing to make the Orders and any other relevant documents can be inspected at the Reception Desk, the Civic Centre, Silver Street, Enfield, Middlesex, EN1 3XD during normal office hours on Mondays to Fridays inclusive. (Note: Should you wish to discuss the proposals in more detail with a Council officer, please ring the above-mentioned telephone number to arrange a mutually convenient time.)

5. Any person wishing to object to the proposed Orders, or make any other representations in respect of them should send a statement in writing to that effect, or by e-mail to traffic@enfield.gov.uk, and in the case of an objection stating the grounds thereof, to the Head of Traffic and Transportation, the Civic Centre, Silver Street, Enfield, Middlesex, EN1 3XD, quoting the reference TG52/1416 by 24 July 2019, or by e-mail to traffic@enfield.gov.uk.

6. Under the Local Government (Access to Information) Act 1985, any letter you write to the Council in response to this Notice may, upon written request, be made available to the press and to the public, who would be entitled to take copies of it if they so wished.

Dated 3 July 2019

David B. Taylor
Head of Traffic and Transportation

SCHEDULE

Manor Road EN2 – Nos. 1 to 105 and Nos. 2 to 106
Nunn’s Road – The cul-de-sac arm north of Manor Road only
Halifax Road EN2 – Nos. 1 to 87 and Nos. 2 to 110
Bellamy Road – The whole road.
Statement of Reasons

Enfield Council is proposing zonal parking controls in Manor Road and Halifax Road EN1,

These proposals follow sustained interest from residents of Manor Road in seeking permit-parking controls, recently residents of Halifax Road were given the opportunity wish to also be considered. Proponents of the scheme report facing unfair competition for on-street parking space from:

➢ Commuters driving into the area to access train and bus services
➢ Visitors or staff associated with the Civic Centre
➢ Parents dropping off and picking up children from St George’s School
➢ Vehicles associated with the above displaced by other recent changes to parking controls in the vicinity

In summary the proposals seek to rebalance access to on-street parking space in the street, giving residents better opportunities of finding parking spaces near their homes
THE COUNCIL OF THE LONDON BOROUGH OF ENFIELD
TRAFFIC MANAGEMENT ORDER

2019 No. **

The Enfield (Residents' Parking Places) (Manor Road Area) (No. 1) Traffic Order 2019

Made ** 2019

Coming into operation ** 2019

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Schedule 1 - Designated parking places (10am-1pm Monday to Friday)

Schedule 2 - Streets or parts of streets for the purpose of the issue of residents’ permits (see definition of "resident")

The Council of the London Borough of Enfield, after consulting the Commissioner of Police of the Metropolis, in exercise of the powers conferred by sections 45, 46 and 49 of the Road Traffic Regulation Act 1984(a) as amended by the Local Government Act 1985(b) and the Road Traffic Act 1991(c), and of all other powers thereunto enabling hereby make the following Order:

PART I - PRELIMINARY

Citation and commencement

1. This Order may be cited as the Enfield (Residents’ Parking Places) (Manor Road) (No. 1) Traffic Order 2019 and shall come into operation on ** ***** 201*

Interpretation
2. (1) In this Order, except where the context otherwise requires:-

"authorised agent" means the parking services contractor appointed by and acting on behalf of the Council for the purposes of the supervision and enforcement of the provisions of this Order;

"carers' permit" means a carers' permit issued under the provisions of Article 38(3);

"carers' permit holder" means a person to whom a carers' permit has been issued under the provisions of Article 38(3);

"community health staff permit" means a community health staff permit issued under the provisions of Article 23(3);

"Council" means the Council of the London Borough of Enfield;

"disabled person's badge" and "disabled person's vehicle" have the same meanings as the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000(a);

"driver", in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

"enactment" means any enactment, whether public general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

"goods" means goods of any kind whether animate or inanimate and includes postal packets of any description; and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

(a) 1984 c.27          (b) 1985 c.51             (c) 1991 c.40

"goods carrying vehicle" means a motor vehicle which is constructed or adapted for use for the
carriage of goods or burden of any description, and is not drawing a trailer;

“motor bicycle” and “invalid carriage” have the same meaning as in section 136 of the Road Traffic Act 1984;

“householder” means either one person living alone or a group of people (who may or may not be related) living or staying at the same address with common housekeeping and who is a resident for the purposes of this Order;

“owner”, in relation to a vehicle, means the person by whom such a vehicle is kept and used;

“one-way street” means a highway in which the driving of vehicles otherwise than in one direction is prohibited;

“civil enforcement officer” means a civil enforcement officer appointed by the Council under section 76 of the Traffic Management Act 2004 [2004 c.18];

“parking period” means the period “8am to 6.30pm” on Mondays to Saturdays inclusive.

“parking permit scheme administrator” means the person who is making an application for either a community health staff permit or a social services staff permit, as the case may be;

“parking place” means any area on a highway designated as a parking place by this Order;

“passenger vehicle” means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than twelve passengers (exclusive of the driver) and their effects and not drawing a trailer;

“permitted hours”, in relation to a parking place, means the periods specified in schedules to this Order, any such day not being Christmas Day, Good Friday or a Bank Holiday;

(a) S.I. 2000/683

“protective cover” means a protective cover issued by the Council or authorised agent under the provisions of Article 18(3), or as the case may
be, Article 23(3), Article 28(3), Article 33(3) or Article 38(3);

"resident" means a person whose usual place of abode is at premises the postal address of which is in any street or part of a street described in Schedule 2;

"residents' permit" means a residents' permit issued under the provisions of Article 18(3);

"residents' permit holder" means a person to whom a residents' permit has been issued under the provisions of Article 18(3);

"residents' visitor parking card" means a residents' visitor parking card issued under the provisions of Article 43(3);

"social services staff permit" means a social services staff permit issued under the provisions of Article 28(3);

"social services staff permit holder" means a person to whom a social services staff permit has been issued under the provisions of Article 28(3);

"special permit" means a special permit issued under the provisions of Article 33(3);

"special permit holder" means a person to whom a special permit has been issued under the provisions of Article 33(3);

"street trading" and "street trading licence" have the same meaning as in Part III of the London (Local Authorities) Act 1990;

"user", in relation to a vehicle, means the person by whom such a vehicle is kept and used;

"valid residents' visitor parking card" means a residents' visitor parking card validated by removing the silver coating so to identify for the purposes of the Order the period during which the vehicle on which the parking card is displayed was left in the parking place by means of clear and appropriate indications made by or on behalf of the driver:

(a) the month;

(b) the date in the month;
(c) the day of the week; and

(d) the parking period

(2) Any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be construed as a reference to the article or Schedule bearing that number in this Order.

(3) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.

(4) For the purpose of this Order a vehicle shall be regarded as displaying a disabled person's badge in the relevant position when it is so regarded for the purposes of Regulation 4 of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000.

(5) For the purposes of this Order, a community health staff permit, a social services staff permit, or a special permit issued under the provisions of any on-street residents' parking places Order or any on-street shared-use parking places Order which has residents' provisions contained in it and made by the Council under section 45, 46, 49 or 51 of the Road Traffic Regulation Act 1984 shall have effect as though it were issued under the provisions of Article 23(3), Article 28(3) or Article 33(3) respectively.

PART II - DESIGNATION OF PARKING PLACES

Designation of parking places

3. Each area on highway comprising the carriageway of a street specified in Schedule 2, but excluding any part of that area which is for the time being designated or described as a parking place or a loading bay by any other Order made under section 6, 9 or 45 of the Road Traffic Regulation Act 1984, is designated as a parking place by this Order.

Vehicles for which parking places are designated

4. (1) Each parking place may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as display in the manner specified in Article 5(a) a valid residents' permit, a valid community health staff permit, a valid social services staff permit, a valid special permit or a valid carers' permit.
(2) Each parking place may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as display in the manner specified in Article 5(b) a valid residents' visitor parking card.

Residents' permits, community health staff permits, social services staff permits, special permits, carers' permits or residents' visitor parking cards to be displayed on vehicles left in parking places

5. At all times during which a vehicle is left in a parking place during the permitted hours the driver thereof shall cause to be displayed:

(a) in the protective cover on the front or near side of the vehicle a valid residents' permit, a valid community health staff permit, a valid social services staff permit, a valid special permit, so that all the particulars referred to in Article 22, Article 27, Article 32, Article 37, Article 42, are readily visible from the front or near side of that vehicle; or

(b) on the near side of the vehicle one valid residents' visitor parking card in respect of each parking period in accordance with the instructions printed on the reverse side of the residents' visitor parking card, so that all the particulars referred to in Article 48 are readily visible from the near side of that vehicle.

Alteration of position of a vehicle in a parking place

6. Where any vehicle is standing in a parking place in contravention of the provisions of Article 9(2) or of the provisions of Article 10, a civil enforcement officer may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions.

Removal of a vehicle from a parking place

7. Where a civil enforcement officer is of the opinion that any of the provisions contained in Article 5 or Article 13(2) have been contravened or not complied with in respect of a vehicle left in a parking place he may remove or cause to be removed the vehicle from the parking place and where it is so removed, shall provide for the safe custody of the vehicle.

Movement of a vehicle in a parking place in an emergency
8. A police constable in uniform or a civil enforcement officer may move or cause to be moved, in a case of emergency, to any place he thinks fit any vehicle left in a parking place.

**Exemption for a disabled person's vehicle**

9. (1) (a) Notwithstanding the foregoing provisions of this Order, a disabled person's vehicle which displays in the relevant position a disabled person's badge issued by any local authority may be left in a parking place provided that the use of the parking space in which the vehicle is left has not been suspended;

(b) no charge shall be incurred or payable in respect of any vehicle left in a parking place in accordance with the foregoing provisions of this paragraph and the foregoing provisions of this Order shall apply accordingly.

(2) Without prejudice to the generality of this Article a disabled person's vehicle shall stand in a parking place in accordance with the provisions of Article 10 and wholly within the limits of that parking place.

**PART III - SUPPLEMENTARY PROVISIONS**

**Section 1 - General**

**Manner of standing in a parking place**

10. Every vehicle left in a parking place in accordance with the foregoing provisions of this Order shall so stand:

(a) so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway; and

(b) so that no part of the vehicle obstructs any vehicular means of ingress to or egress from premises adjacent to the side of the road on which the vehicle is waiting.

**Power to suspend the use of a parking place**

11. (1) Any person duly authorised by the Council or the Commissioner of Police of the Metropolis may suspend the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary;

(a) for the purpose of facilitating the movement of traffic or promoting its safety; or
(b) for the purpose of any building operations, demolition or excavation adjacent to the parking place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the parking place, the laying, erection, alteration or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any electronic communication network [within the meaning of the Communications Act 2003 (a)] or the placing, maintenance or removal of any traffic sign; or

(c) for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture to or from one office or dwellinghouse adjacent to the parking place from or to a depository, another office or dwellinghouse; or

(d) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or

(e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions.

(2) A police constable in uniform may suspend for not longer than twenty-four hours the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

(3) Any authorised person or police constable suspending the use of a parking place or any part thereof in accordance with the provisions of paragraph (1), or as the case may be, paragraph (2) of this Article shall thereupon place or cause to be placed in or adjacent to that parking place or to that part thereof as the case may be, the use of which is suspended, a traffic sign indicating that the waiting by vehicles is prohibited.

(a) 2003 c.21
(4) No person shall cause or permit a vehicle to wait in a parking place or part thereof during such period as there is in or adjacent to that parking place or part thereof a traffic sign placed in pursuance of paragraph (3) of this Article:

Provided that nothing in this paragraph shall apply:

(i) in respect of any vehicle being used for fire brigade, ambulance or police purposes or any vehicle which is waiting for any reason specified in Article 13(1)(b), (d) or (e); or

(ii) to anything done with the permission of the person suspending the use of the parking place or part thereof in pursuance of paragraph (1) of this Article, a police constable in uniform or a civil enforcement officer.

Restriction on the use of a parking place

12. During the permitted hours no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering or exposing for sale of any goods to any person in or near the parking place or in connection with the selling or offering for sale of his skill in handicraft or his service in any other capacity:

Provided that nothing in this Article shall prevent the sale of goods from a vehicle:

(a) if the vehicle is a passenger vehicle, a goods carrying vehicle, a motor cycle or an invalid carriage and the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected; or

(b) in the vehicle is one to which the provisions of Article 13(1)(h) or (i) apply.

Restriction on waiting by a vehicle in a parking place

13. (1) Notwithstanding the foregoing provisions of this Order any vehicle may wait during the permitted hours in any part of a parking place if the use of that part has not been suspended and if:

(a) the vehicle is waiting for a period not exceeding two minutes, or such longer period as a police constable in uniform or a civil enforcement officer may approve, to enable a person to board
or alight from the vehicle or load thereon or unload there from his personal luggage:

Provided that if the said person is a person suffering from any disability or injury which seriously impairs his ability to walk, or who is blind, the vehicle may wait for as long as may be necessary to enable that person to board or alight from the vehicle or load thereon or unload therefrom his personal luggage; or

(b) the vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond his control or to such waiting being necessary in order to avoid any accident; or

(c) the vehicle is being used for fire brigade, ambulance or police purposes or, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting; or

(d) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic; or

(e) the vehicle is waiting:

(i) while postal packets addressed to premises adjacent to the parking place in which the vehicle is waiting are being unloaded from the vehicle or, having been unloaded therefrom, are being delivered; or

(ii) while postal packets are being collected for loading on the vehicle from premises or posting boxes adjacent to the parking place in which the vehicle is waiting or, having been so collected, are being loaded thereon; or

(f) the vehicle not being a passenger vehicle is waiting only for so long as may be reasonably necessary to enable it to be used for any purpose specified in Article 11(1)(b); or

(g) the vehicle is in actual use in connection with the removal of furniture to or from an office or dwellinghouse adjacent to the parking place from
or to a depository, another office or dwellinghouse; or

(h) in any other case the vehicle is waiting for the purpose of delivering or collecting goods or loading or unloading the vehicle at premises adjacent to the parking place in which the vehicle is waiting and the vehicle does not wait for a period exceeding twenty minutes or for such longer period as a police constable in uniform or a civil enforcement officer may approve; or

(i) the vehicle is waiting while goods are being sold or offered or exposed for sale from the vehicle by a person who is licensed by the Council to sell goods from a stationary vehicle on a pitch situated in the parking place.

(2) Except as provided by this Order, the driver or person in charge of a vehicle shall not cause or permit a vehicle to wait in a parking place during the permitted hours.

(3) Nothing in the foregoing provisions of this Order shall be taken as authorising anything which would be a contravention of any Regulations made or having effect as if made under section 25 of the Road Traffic Regulation Act 1984.

Manner of waiting in a parking place

14. No person shall cause or permit a vehicle to wait in a parking place by virtue of the provisions of paragraph (1)(e), (f), (g), or (h) of the last preceding Article otherwise than:

(a) in the case of a parking place in relation to which special provisions as to the manner of standing of a vehicle in that parking place are specified in column 3 of Schedule 1 so that the vehicle shall stand:

(i) unless the length of the vehicle precludes compliance with this sub-paragraph, in accordance with those provisions and so that every part of the vehicle is within the limits of the parking place; or

(ii) if the length of the vehicle does preclude compliance with the last preceding sub-paragraph, so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the
nearest wheel of the vehicle is not more than 300 millimetres; and

(b) in the case of any other parking place, so that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and the distance between the said edge and the nearest wheel of the vehicle is not more than 300 millimetres; and

(c) so than no part of the vehicle obstructs any vehicular means if ingress to or egress from any premises adjacent to the side of the road on which the vehicle is waiting.

For the purposes of the last foregoing sub-paragraph, the expression "premises" shall not include any premises to or from which any furniture is being removed by virtue of the provisions of paragraph (1)(g) of the last preceding Article or to or from which goods are being delivered or collected by virtue of the provisions of paragraph (1)(h) of that Article.

Penalty Charge

15. If a vehicle has been left in a parking place in contravention of, or, with respect to the vehicle, a failure to comply with, any provision of this Order, the owner of the vehicle shall be liable to pay a penalty charge, as detailed on the penalty charge notice issued by a civil enforcement officer.

Restriction on the removal of penalty charge notices

16. Where a penalty charge notice has been attached to a vehicle, no person, not being the user or owner of the vehicle, shall remove the notice from the vehicle unless authorised to do so by the user or owner:

Provided that nothing herein shall apply to a civil enforcement officer or a police constable in uniform.

Placing of traffic signs, etc.

17. The Council shall:

(a) place and maintain traffic signs indicating the limits of each parking place; and

(b) place and maintain in or in the vicinity of each parking place traffic signs indicating that such
parking place may be used during the permitted hours for the leaving only of the vehicles specified in Article 4; and

(c) carry out such other work as is reasonably required for the purposes of the satisfactory operation of parking place.

Section 2 - Residents' Permits

Application for and issue of residents' permits for the use of parking places

18. (1) Any resident who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres, a motor cycle or an invalid carriage, may apply to the Council or authorised agent for the issue of a residents' permit in respect of that vehicle. Any such application shall be made on a form issued by and obtainable from the Council or authorised agent and shall include the particulars and information required by such form to be supplied.

(2) The Council or authorised agent may at any time require an applicant for a residents' permit or a residents' permit holder to produce to an officer of the Council or authorised agent such evidence in respect of an application for a residents' permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any residents' permit issued by them as they may reasonably call for to verify that the residents' permit is valid.

(3) On receipt of an application made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council or authorised agent, upon being satisfied that the applicant is a resident and is the user of a vehicle of the class specified to in paragraph (1) of this Article, shall issue to the applicant therefor:

(a) the appropriate number of residents' permits as requested in the application for the leaving during the permitted hours in a parking place of the vehicles to which such residents' permits relates by the user of such vehicles; and

(b) a corresponding number of protective covers for the display therein of the residents' permits.
(4) The charge referred to in paragraph (3) of this Article shall be as appropriately specified in the table at Schedule 3.

(5) Subject to the provisions of Article 20 a residents' permit shall be valid for a period of twelve months running from the beginning of the month in which the residents' permit first becomes valid.

Refund of charge paid in respect of a residents' permit

19. (1) A residents' permit holder who surrenders a residents' permit to the Council or authorised agent before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.

(2) A residents' permit holder who surrenders a residents' permit to the Council or authorised agent after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next paragraph.

(3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of the charge paid in respect of the residents’ permit, divided by the number of days for which the permit is valid and multiplied by the number of complete days which remain unexpired at the time the permit is surrendered to the Council or authorised agent.

(4) Where a refund calculated in accordance with the last foregoing paragraph includes a fraction of a penny, the amount of the refund shall be reduced to the nearest full penny.

Surrender, withdrawal and validity of residents' permits

20. (1) A permit holder may surrender a residents' permit to the Council or authorised agent at any time and shall surrender a residents' permit to the Council or authorised agent on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council or authorised agent may, by notice in writing served on the residents' permit holder by sending the same by the recorded delivery service to the residents' permit holder at the address shown by that person on the application for the residents' permit or at any other address believed to be that person's place of abode, withdraw a residents' permit if it appears to the
Council or authorised agent that any one of the events set out in paragraph (3)(a) or (d) of this Article has occurred and the residents' permit holder shall surrender the residents' permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the residents' permit holder ceasing to be a resident;

(b) the withdrawal of such residents' permit by the Council or authorised agent under the provisions of paragraph (2) of this Article;

(c) the vehicle in respect of which such residents' permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 18(1);

(d) the issue of a duplicate residents' permit by the Council or authorised agent under the provisions of Article 21;

(e) the residents' permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice the foregoing provisions of this Article, a residents' permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (c), (d) or (e) of this Article, whichever is the earlier.

(5) Where a residents' permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the residents' permit shall cease to be of any effect and the Council or authorised agent shall by notice in writing served on the person to whom such residents' permit was issued by sending the same by recorded delivery service to him at the address shown by the person on the application for the residents' permit or at any other address shown by that person on the application for the residents' permit or at any other address believed to be that person's place of abode, require that person to surrender the residents' permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.
Application for and issue of duplicate residents' permits

21. (1) If a residents' permit is lost or destroyed or has been mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the residents' permit has become altered by fading or otherwise, the residents' permit holder shall apply to the Council or authorised agent, upon receipt of the charge specified in paragraph (3) of this Article and if appropriate, the residents' permit to be replaced, shall issue a duplicate residents' permit so marked and upon such issue the residents' permit shall become invalid.

(2) The provisions of this Order shall apply to a duplicate residents' permit and an application therefor as if it were a residents' permit or, as the case may be, an application therefor.

(3) The charge referred to in paragraph (1) of this Article shall be as appropriately specified in Schedule 3.

Form of residents' permits

22. A residents' permit shall be in writing and shall include the following particulars:

(a) the period during which, subject to the provisions of Article 20(4), the residents' permit shall remain valid;

(b) the hours during which the vehicle may be left in a parking place;

(c) an indication that the residents' permit has been issued by the Council or authorised agent; and

(d) an indication that the charge for the issue thereof has been paid to the Council or authorised agent.

Section 3 - Community Health Staff Permits

Application for and issue of community health staff permits for the use of parking places

23. (1) A parking permit scheme administrator for the Enfield Community Care NHS Trust or the Chase Farm Hospital NHS Trust or the New River Health Authority, may apply to the Council or authorised agent, on behalf of an employee or employees of that organisation, as the case may be, who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres, a motor cycle or an invalid carriage,
for the issue of a community health staff permit in respect of that vehicle any such application shall be made on a form issued by and obtainable from the Council or authorised agent and shall include the particulars and information required by such form to be supplied:

Provided that the employee, or employees, on whose behalf of which the application is made, is required to visit a resident in connection with the business of the applicant.

(2) The Council or authorised agent may at any time require the parking permit scheme administrator to produce to an officer of the Council or authorised agent such evidence in respect of an application for a community health staff permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any residents' permit issued by them as they may reasonably call for to verify that the community health staff permit is valid.

(3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council or authorised agent, upon being satisfied that the application is in respect of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the parking permit scheme administrator therefor:

(a) one community health staff permit for the leaving during the permitted hours in a parking space in any parking place:

Provided that, subject to the provisions of Article 26, the Council or authorised agent shall not issue a community health staff permit to:

(i) the parking permit scheme administrator for the Enfield Community Health Care NHS Trust which would be valid during any period during which any sixty-nine other community health staff permits issued to that applicant;

(ii) the parking permit scheme administrator for the Chase Farm Hospital NHS Trust which would be valid during any period during which any twenty-nine other community health staff permits issued to that applicant;

(iii) the parking permit scheme administrator for the New River Health Authority which
would be valid during any period during which any two other community health staff permits issued to that applicant; under the provisions of this Order, or of any on-street residents' parking places Order or any on-street shared-use parking places Order which has residents' provisions contained in it and made by the Council under section 45, 46, 49 or 51 of the Road Traffic Regulation Act 1984, are or would be valid; and

(b) one protective cover for the display therein of a community health staff permit.

(4) The charge referred to in paragraph (3) of this Article shall be twenty-five pounds.

(5) Subject to the provisions of Article 25 a community health staff permit shall be valid for a period of twelve months running from the beginning of the month in which the community health staff permit first becomes valid.

Refund of charge paid in respect of a community health staff permit

24. (1) A parking permit scheme administrator who surrenders a community health staff permit to the Council or authorised agent before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.

(2) A parking permit scheme administrator who surrenders a community health staff permit to the Council or authorised agent after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next paragraph.

(3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of the charge paid in respect of the community health staff permit, divided by the number of days for which the permit is valid and multiplied by the number of complete days which remain unexpired at the time the permit is surrendered to the Council or authorised agent.

(4) Where a refund calculated in accordance with the last foregoing paragraph includes a fraction of a penny, the amount of the refund shall be reduced to the nearest full penny.
Surrender, withdrawal, validity and transferability of community health staff permits

25. (1) A parking permit administrator may surrender a community health staff permit to the Council or authorised agent at any time and shall surrender a community health staff permit to the Council or authorised agent on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council or authorised agent may, by notice in writing served on the parking permit scheme administrator by sending the same by the recorded delivery service to the said administrator at the address shown by that person on the application for the community health staff permit or at any other address believed to be that person's place of employment, withdraw a community health staff permit if it appears to the Council or authorised agent that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the parking permit scheme administrator shall surrender the community health staff permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the person on behalf of which the community health staff permit was issued ceasing to be an employee of the Enfield Community Care NHS Trust or the Chase Farm Hospital NHS Trust or the New River Health Authority;

(b) the person on behalf of which the community health staff permit was issued ceasing to visit a resident;

(c) the withdrawal of such community health staff permit by the Council or authorised agent under the provisions of paragraph (2) of this Article;

(d) the vehicle in respect of which such community health staff permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 23(1);

(e) the issue of a duplicate community health staff permit by the Council or authorised agent under the provisions of Article 26;
(f) the community health staff permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice to the foregoing provisions of this Article, a community health staff permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) of this Article, whichever is the earlier:

Provided that the community health staff permit is considered to be valid when displayed in accordance with Article 5 and when used in connection with the business of the Enfield Community Care NHS Trust or the Chase Farm Hospital NHS Trust or the New River Health Authority, as the case may be.

(5) Where a community health staff permit is issued to a parking permit scheme administrator upon receipt of a cheque and the cheque is subsequently dishonoured, the community health staff permit shall cease to be of any effect and the Council or authorised agent shall by notice in writing served on the person to whom such community health staff permit was issued by sending the same by recorded delivery service to him at the address shown by the person on the application for the community health staff permit or at any other address shown by that person on the application for the community health staff permit or at any other address believed to be that persons place of employment, require that person to surrender the community health staff permit to the Council or authorised agent within 48 hours of the receipt of the aforementioned notice.

(6) A community health staff permit issued under the provisions of Article 23 may be used by any employee of the Enfield Community Care NHS Trust or the Chase Farm Hospital NHS Trust or the New River Health Authority:

Provided that the relevant organisation has supplied the particulars and information required in Article 23(1) in respect of that employee, the vehicle is of a class referred to in Article 23(1) and the community health staff permit is valid only when used in accordance with the provisions of paragraph (4) of this Article.

Application for and issue of duplicate community health staff permits

26. (1) If a community health staff permit is lost or destroyed or has been mutilated or defaced or the figures **/26
or particulars thereon have become illegible or the colour of the community health staff permit has become altered by fading or otherwise, the community health staff permit holder shall apply to the Council or authorised agent for the issue to him of a duplicate community health staff permit and the Council or authorised agent, upon the receipt of the charge specified in paragraph (3) of this Article and if appropriate, the community health staff permit to be replaced, shall issue a duplicate community health staff permit so marked and upon such issue the community health staff permit shall become invalid.

(2) The provisions of this Order shall apply to a duplicate community health staff permit and an application therefor as if it were a community health staff permit or, as the case may be, an application therefor.

(3) The charge referred to in paragraph (1) of this Article shall be as appropriately specified in Schedule 3.

Form of community health staff permits

27. A community health staff permit shall be in writing and shall include the following particulars:

(a) the period during which, subject to the provisions of Article 25(4), the community health staff permit shall remain valid;

(b) the hours during which the vehicle may be left in a parking place, subject to the foregoing provisions of this Order;

(c) an indication that the community health staff permit has been issued by the Council or authorised agent; and

(d) an indication that the charge for the issue thereof has been paid to the Council or authorised agent.

Section 4 - Social Services Staff Permits

Application for and issue of social services staff permits for the use of parking places

28. (1) A parking permit scheme administrator for the Directorate of Social Services of the London Borough of Enfield, may apply to the Council or authorised agent, on behalf of an employee or employees, as the case may be, who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres, a
motor cycle or an invalid carriage, for the issue of a social services staff permit in respect of that vehicle any such application shall be made on a form issued by and obtainable from the Council or authorised agent and shall include the particulars and information required by such form to be supplied:

Provided that the employee, or employees, on whose behalf of which the application is made, is required to visit a resident in connection with the business of the applicant.

(2) The Council or authorised agent may at any time require the parking permit scheme administrator to produce to an officer of the Council or authorised agent such evidence in respect of an application for a social services staff permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of any residents' permit issued by them as they may reasonably call for to verify that the social services staff permit is valid.

(3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council or authorised agent, upon being satisfied that the application is in respect of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the parking permit scheme administrator therefor:

(a) one social services staff permit for the leaving during the permitted hours in a parking space in any parking place:

Provided that, subject to the provisions of Article 31, the Council or authorised agent shall not issue a social services staff permit to an applicant which would be valid during any period during which any one hundred other social services staff permits issued to that applicant under the provisions of this Order, or of any on-street residents' parking places Order or any on-street shared-use parking places Order which has residents’ provisions contained in it and made by the Council under section 45, 46, 49 or 51 of the Road Traffic Regulation Act 1984, are or would be valid; and

(b) one protective cover for the display therein of a social services staff permit.

(4) The charge referred to in paragraph (3) of this Article shall be twenty-five pounds.
Subject to the provisions of Article 30 a social services staff permit shall be valid for a period of twelve months running from the beginning of the month in which the social services staff permit first becomes valid.

Refund of charge paid in respect of a social services staff permit

29. (1) A parking permit scheme administrator who surrenders a social services staff permit to the Council or authorised agent before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.

(2) A parking permit scheme administrator who surrenders a social services staff permit to the Council or authorised agent after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next paragraph.

(3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of the charge paid in respect of the business permit, divided by the number of days for which the permit is valid and multiplied by the number of complete days which remain unexpired at the time the permit is surrendered to the Council or authorised agent.

(4) Where a refund calculated in accordance with the last foregoing paragraph includes a fraction of a penny, the amount of the refund shall be reduced to the nearest full penny.

Surrender, withdrawal, validity and transferability of social services staff permits

30. (1) A parking permit administrator may surrender a social services staff permit to the Council or authorised agent at any time and shall surrender a social services staff permit to the Council or authorised agent on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council or authorised agent may, by notice in writing served on the parking permit scheme administrator by sending the same by the recorded delivery service to the said administrator at the address shown by that person on the application for the social services staff permit or at any other address believed to be that person's place of
employment, withdraw a social services staff permit if it appears to the Council or authorised agent that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the parking permit scheme administrator shall surrender the social services staff permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the person on behalf of which the social services staff permit was issued ceasing to be an employee of the Authority to which the social services staff permit was issued;

(b) the person on behalf of which the social services staff permit was issued ceasing to visit a resident;

(c) the withdrawal of such social services staff permit by the Council or authorised agent under the provisions of paragraph (2) of this Article;

(d) the vehicle in respect of which such social services staff permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 28(1);

(e) the issue of a duplicate social services staff permit by the Council or authorised agent under the provisions of Article 31;

(f) the social services staff permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice the foregoing provisions of this Article, a social services staff permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) of this Article, whichever is the earlier:

Provided that the social services staff permit is considered to be valid when displayed in accordance with Article 5 and when used in connection with the business of the Authority to which the social services staff permit was issued.

(5) Where a social services staff permit is issued to a parking permit scheme administrator upon receipt of a
cheque and the cheque is subsequently dishonoured, the
social services staff permit shall cease to be of any
effect and the Council or authorised agent shall by notice
in writing served on the person to whom such social
services staff permit was issued by sending the same by
recorded delivery service to him at the address shown by
the person on the application for the social services
staff permit or at any other address shown by that person
on the application for the social services staff permit or
at any other address believed to be that person's place of
employment, require that person to surrender the social
services staff permit to the Council or authorised agent
within 48 hours of the receipt of the afore-mentioned
notice.

(6) A social services staff permit issued under the
provisions of Article 28 may be used by any employee of
the London Borough of Enfield Social Services Directorate:

Provided that the London Borough of Enfield Social
Services Directorate has supplied the particulars
and information required in Article 28(1) in
respect of that employee, the vehicle is of a
class referred to in Article 28(1) and the social
services staff permit is valid only when used in
accordance with the provisions of paragraph (4) of
this Article.

Application for and issue of duplicate social services staff
permits

31. (1) If a social services staff permit is lost or
destroyed or has been mutilated or defaced or the figures
or particulars thereon have become illegible or the colour
of the social services staff permit has become altered by
fading or otherwise, the social services staff permit
holder shall apply to the Council or authorised agent for
the issue to him of a duplicate social services staff
permit and the Council or authorised agent, upon the
receipt of the charge specified in paragraph (3) of this
Article and if appropriate, the social services staff
permit to be replaced, shall issue a duplicate social
services staff permit so marked and upon such issue the
social services staff permit shall become invalid.

(2) The provisions of this Order shall apply to a
duplicate social services staff permit and an application
therefor as if it were a social services staff permit or,
as the case may be, an application therefor.

(3) The charge referred to in paragraph (1) of this
Article shall as appropriately specified in Schedule 3.
Form of social services staff permits

32. A social services staff permit shall be in writing and shall include the following particulars:

(a) the period during which, subject to the provisions of Article 30(4), the social services staff permit shall remain valid;

(b) the hours during which the vehicle may be left in a parking place, subject to the foregoing provisions of this Order;

(c) an indication that the social services staff permit has been issued by the Council or authorised agent; and

(d) an indication that the charge for the issue thereof has been paid to the Council or authorised agent.

Section 5 - Special Permits

Application for and issue of special permits for the use of parking places

33. (1) Any person who is a provider of private health care or any company who shows a need on health and safety grounds to the Council and who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres, a motor cycle or an invalid carriage, may apply to the Council or authorised agent for the issue of a special permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council or authorised agent and shall include the particulars and information required by such form to be supplied:

Provided that the applicant is, in the case of a provider of health care, required to visit a resident in connection with his business and in the case of a company showing a need on health and safety grounds, providing a necessary delivery or collection service to chemists, doctors, health centres, clinics or similar.

(2) The Council or authorised agent may at any time require an applicant for a special permit to produce to an officer of the Council or authorised agent such evidence in respect of an application for a special permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of **/32
any special permit issued by them as they may reasonably call for to verify that the special permit is valid.

(3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council or authorised agent, upon being satisfied that the applicant is a provider of private health care to a resident and that the application is in respect of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:

(a) one special permit for the leaving during the permitted hours in a parking space in any parking place:

Provided that, subject to the provisions of Article 36, the Council or authorised agent shall not issue a special permit to an applicant which would be valid during any period during which any other special permit issued to that applicant under the provisions of this Order, or of any on-street residents' parking places Order or any on-street shared-use parking places Order which has residents’ provisions contained in it and made by the Council under section 45, 46, 49 or 51 of the Road Traffic Regulation Act 1984, is or would be valid; and

(b) one protective cover for the display therein of a special permit.

(4) The charge referred to in paragraph (3) of this Article shall be as appropriately specified in the table at Schedule 3.

(5) Subject to the provisions of Article 35 a special permit shall be valid for a period of twelve months running from the beginning of the month in which the special permit first becomes valid.

Refund of charge paid in respect of a special permit

34. (1) A special permit holder who surrenders a special permit to the Council or authorised agent before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.

(2) A special permit holder who surrenders a special permit to the Council or authorised agent after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next paragraph.
(3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of the charge paid in respect of the special permit, divided by the number of days for which the permit is valid and multiplied by the number of complete days which remain unexpired at the time the permit is surrendered to the Council or authorised agent.

(4) Where a refund calculated in accordance with the last foregoing paragraph includes a fraction of a penny, the amount of the refund shall be reduced to the nearest full penny.

Surrender, withdrawal, validity and transferability of special permits

35. (1) A special permit holder may surrender a special permit to the Council or authorised agent at any time and shall surrender a special permit to the Council or authorised agent on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council or authorised agent may, by notice in writing served on the special permit holder by sending the same by the recorded delivery service to the special permit holder at the address shown by that person on the application for the special permit or at any other address believed to be that person's place of abode, withdraw a special permit if it appears to the Council or authorised agent that any one of the events set out in paragraph (3)(a), (b) or (d) of this Article has occurred and the special permit holder shall surrender the special permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the special permit holder ceasing to be a provider of private health care;

(b) the special permit holder ceasing to visit a resident;

(c) the withdrawal of such special permit by the Council or authorised agent under the provisions of paragraph (2) of this Article;

(d) the vehicle in respect of which such special permit was issued being adapted or used in
such a manner that it is not a vehicle of the class specified in Article 33(1);

(e) the issue of a duplicate special permit by the Council or authorised agent under the provisions of Article 36;

(f) the special permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice to the foregoing provisions of this Article, a special permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a), (b), (c), (d) or (e) of this Article, whichever is the earlier:

Provided that the special permit is considered to be valid when displayed in accordance with Article 5 and when used in connection with the business of applicant when visiting a resident.

(5) Where a special permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the special permit shall cease to be of any effect and the Council or authorised agent shall by notice in writing served on the person to whom such special permit was issued by sending the same by recorded delivery service to him at the address shown by the person on the application for the special permit or at any other address shown by that person on the application for the special permit or at any other address believed to be that persons place of employment, require that person to surrender the special permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

Application for and issue of duplicate special permits

36. (1) If a special permit is lost or destroyed or has been mutilated or defaced or the figures or particulars thereon have become illegible or the colour of the special permit has become altered by fading or otherwise, the special permit holder shall apply to the Council or authorised agent for the issue to him of a duplicate special permit and the Council or authorised agent, upon receipt of the charge specified in paragraph (3) of this Article and if appropriate, shall issue a duplicate special permit so marked and upon such issue the special permit shall become invalid.

(2) The provisions of this Order shall apply to a duplicate special permit and an application therefor as if
it were a special permit or, as the case may be, an application therefor.

(3) The charge referred to in paragraph (1) of this Article shall be as appropriately specified in Schedule 3.

Form of special permits

37. A special permit shall be in writing and shall include the following particulars:

(a) the registration mark of the vehicle in respect of which the special permit has been issued;

(b) the period during which, subject to the provisions of Article 35(4), the special permit shall remain valid;

(c) the hours during which the vehicle may be left in a parking place, subject to the foregoing provisions of this Order;

(d) an indication that the special permit has been issued by the Council or authorised agent; and

(e) an indication that the charge for the issue thereof has been paid to the Council or authorised agent.

Section 6 - Carers' Permits

Application for and issue of carers' permits for the use of parking places

38. (1) Any person who is required to visit an elderly or infirm resident on a regular and frequent basis and who is the user of a vehicle of the following class, that is to say a passenger vehicle, a goods carrying vehicle the overall height of which does not exceed 2.28 metres, a motor cycle or an invalid carriage, may apply to the Council or authorised agent for the issue of a carers' permit in respect of that vehicle and any such application shall be made on a form issued by and obtainable from the Council or authorised agent and shall include the particulars and information required by such form to be supplied.

(2) The Council or authorised agent may at any time require an applicant for a carers' permit to produce to an officer of the Council or authorised agent such evidence in respect of an application for a carers' permit made to them as they may reasonably call for to verify any particulars or information given to them or in respect of
any carers' permit issued by them as they may reasonably call for to verify that the carers' permit is valid.

(3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article, the Council or authorised agent, upon being satisfied that the applicant is required to visit an elderly or infirm resident on a regular and frequent basis and that the application is in respect of a vehicle of the class specified in paragraph (1) of this Article, shall issue to the applicant therefor:

(a) one carers' permit for the leaving during the permitted hours in a parking space in any parking place; and

(b) one protective cover for the display therein of a carers' permit.

(4) The charge referred to in paragraph (3) of this Article shall be as appropriately specified in the table at Schedule 3.

(5) Subject to the provisions of Article 40 a carers' permit shall be valid for a period of twelve months running from the beginning of the month in which the carers' permit first becomes valid.

Refund of charge paid in respect of a carers' permit

39. (1) A carers' permit holder who surrenders a carers' permit to the Council or authorised agent before it becomes valid shall be entitled to a refund of the charge paid in respect thereof.

(2) A carers' permit holder who surrenders a carers' permit to the Council or authorised agent after it has become valid shall be entitled to a refund of part of the charge paid in respect thereof in accordance with the provisions of the next paragraph.

(3) The part of the charge which is refundable under the provisions of the last foregoing paragraph shall be calculated as the sum of the charge paid in respect of the carers' permit, divided by the number of days for which the permit is valid and multiplied by the number of complete days which remain unexpired at the time the permit is surrendered to the Council or authorised agent.

(4) Where a refund calculated in accordance with the last foregoing paragraph includes a fraction of a penny, the amount of the refund shall be reduced to
the nearest full penny.

Surrender, withdrawal, validity and transferability of carers' permits

40. (1) A carers' permit holder may surrender a carers' permit to the Council or authorised agent at any time and shall surrender a carers' permit to the Council or authorised agent on the occurrence of any one of the events set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council or authorised agent may, by notice in writing served on the carers' permit holder by sending the same by the recorded delivery service to the carers' permit holder at the address shown by that person on the application for the carers' permit or at any other address believed to be that person's place of abode, withdraw a carers' permit if it appears to the Council or authorised agent that any one of the events set out in paragraph (3)(a) or (c) of this Article has occurred and the carers' permit holder shall surrender the carers' permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the carers' permit holder ceasing to visit a resident;

(b) the withdrawal of such carers' permit by the Council or authorised agent under the provisions of paragraph (2) of this Article;

(c) the vehicle in respect of which such carers' permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in Article 38(1);

(d) the issue of a duplicate carers' permit by the Council or authorised agent under the provisions of Article 41;

(e) the carers' permit ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice to the foregoing provisions of this Article, a carers' permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph
(3)(a), (b), (c) or (d) of this Article, whichever is the earlier:

Provided that the carers' permit is considered to be valid when displayed in accordance with Article 5 and when the applicant is visiting an elderly or infirm resident.

(5) Where a carers' permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the carers' permit shall cease to be of any effect and the Council or authorised agent shall by notice in writing served on the person to whom such carers' permit was issued by sending the same by recorded delivery service to him at the address shown by the person on the application for the carers' permit or at any other address shown by that person on the application for the carers' permit or at any other address believed to be that person's place of employment, require that person to surrender the carers' permit to the Council or authorised agent within 48 hours of the receipt of the afore-mentioned notice.

Application for and issue of duplicate carers' permits

41. (1) If a carers' permit is lost or destroyed or has been mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the carers' permit has become altered by fading or otherwise, the carers' permit holder shall apply to the Council or authorised agent for the issue to him of a duplicate carers' permit and the Council or authorised agent, upon the receipt of the charge specified in paragraph (3) of this Article and if appropriate, the carers' permit to be replaced, shall issue a duplicate carers' permit so marked and upon such issue the carers' permit shall become invalid.

(2) The provisions of this Order shall apply to a duplicate carers' permit and an application therefor as if it were a carers' permit or, as the case may be, an application therefor.

(3) The charge referred to in paragraph (1) of this Article shall be as appropriately specified in Schedule 3.

Form of carers' permits

42. A carers' permit shall be in writing and shall include the following particulars:

(a) the registration mark of the vehicle in respect of which the carers' permit has been issued;
(b) the period during which, subject to the provisions of Article 40(4), the carers' permit shall remain valid;

(c) the hours during which the vehicle may be left in a parking place, subject to the foregoing provisions of this Order;

(d) an indication that the carers' permit has been issued by the Council or authorised agent; and

(e) an indication that the charge for the issue thereof has been paid to the Council or authorised agent.

Section 7 - Residents' Visitor Parking Cards

Application for the issue of residents' visitor parking cards for the use of parking places

43. (1) Any householder may apply to the Council for the issue of up to fifty residents' visitor parking cards, to be supplied in multiples of ten, for a vehicle of the class described in Article 18(1) and belonging to a person visiting that household and any such application shall be made on a form issued and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

(2) The Council may at any time require an applicant for residents' visitor parking cards to produce to an officer of the Council such evidence in respect of an application for such a residents' visitor parking card made to them as they may reasonably call for to verify any particulars or information given to them.

(3) On receipt of an application duly made under the foregoing provisions of this Article and upon receipt of the charge specified in paragraph (4) of this Article for Schedule 1, the Council, upon being satisfied that the applicant is a householder, shall issue to the applicant therefor a maximum of:

(a) one booklet comprising ten residents' visitor parking cards:

    Provided that five such booklets have not been previously issued to any person being a householder in a period of twelve months commencing on the date of the first issue of such a booklet; or

(b) two booklets each comprising ten residents' visitor parking cards:
Provided that four or more such booklets have not been previously issued to any person being a householder in a period of twelve months commencing on the date of the first issue of such a booklet; or

(c) three booklets each comprising ten residents' visitor parking cards:

Provided that three or more such booklets have not been previously issued to any person being a householder in period of twelve months commencing on the date of the first issue of such a booklet;

(d) four booklets each comprising ten residents' visitor parking cards:

Provided that two or more such booklets have not been previously issued to any person being a householder in a period of twelve months commencing on the date of the first issue of such a booklet;

(e) five booklets each comprising ten residents' visitor parking cards:

Provided that one or more such booklets have not been previously issued to any person being a householder in a period of twelve months commencing on the date of the first issue of such a booklet.

(4) The charge referred to in paragraph (3) of this Article shall be as appropriately specified in the table at Schedule 3.

Refund of charge paid in respect of a residents' visitor parking card

44. (1) A householder who surrenders a residents' visitor parking card to the Council before it becomes valid shall be entitled to a refund of the charge paid in respect thereof in accordance with the provisions of the next following paragraph.

(2) The charge which is refundable shall be calculated as the sum of seventy-five pence in respect of each unused residents' visitor parking card which is surrendered to the Council.
Surrender, withdrawal and validity of residents' visitor parking card

45. (1) A householder may surrender a residents' visitor parking card to the Council at any time and shall surrender a residents' visitor parking card to the Council on the occurrence of the event set out in paragraph (3) of this Article or in accordance with the provisions of paragraph (5) of this Article.

(2) The Council may, by notice in writing served on the householder by sending the same by recorded delivery service to the householder at the address shown by that person on the application for the residents' visitor parking card or any other address believed to be that person's place of abode, withdraw a residents' visitor parking card if it appears to the Council that the event set out in paragraph 3(a) of this Article has occurred and the householder shall surrender the residents' visitor parking card to the Council within 48 hours of the receipt of the afore-mentioned notice.

(3) The events referred to in the foregoing provisions of this Article are:

(a) the householder ceasing to be a resident;

(b) the withdrawal of such a residents' visitor parking card by the Council under the provisions of paragraph (2) of this Article;

(c) the resident's visitor parking card ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.

(4) Without prejudice the foregoing provisions of this Article, a residents' visitor parking card shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in paragraph (3)(a) or (b) of this Article, whichever is the earlier.

(5) Where residents' visitor parking cards are issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the residents' visitor parking cards shall cease to be of any effect and the Council shall by notice in writing served on the person to whom the residents' visitor parking cards were issued by sending the same by recorded delivery service to him at the address shown by that person on the application for the residents' visitor parking cards or at any other address believed to be that person's place of abode, require that person to surrender the residents' visitor parking card.
parking cards to the Council within 48 hours of the receipt of the afore-mentioned notice.

Application for and issue of replacement residents' visitor parking cards

46. (1) If a residents' visitor parking card is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the residents' visitor parking card has become altered by fading or otherwise, the householder shall either surrender it to the Council or apply to the Council for the issue to him of a replacement residents' visitor parking card and the Council, upon the receipt of the residents' visitor parking card, shall issue a replacement residents' visitor parking card.

(2) The provisions of this Order shall apply to a replacement residents' visitor parking card and an application therefor as if it were a residents' visitor parking card or, as the case may be, an application therefor.

Charge for parking and indication of that charge in respect of a vehicle displaying a residents’ visitor parking card

47. (1) The charge for a vehicle left in a parking place specified in Schedule 1 to this Order during the permitted hours shall be seventy-five pence for the parking period.

(2) The charge for a vehicle left in a parking place shall be identified as having been paid by the display on the vehicle in accordance with Article 5(b) of one valid residents' visitor parking card or, as the case may be, two valid residents' visitor parking cards, with the indications as to the month, date in the month, day of the week and parking period.

Form of residents' visitor parking card

48. A residents' visitor parking card shall be in writing and shall include the following particulars:

(a) the month;

(b) the date in the month;

(c) the day of the week;

(d) the period during which, subject to the provisions of Article 45(4), the residents' visitor parking card shall remain valid;
(e) the hours during which a vehicle may be left in a parking place, subject to the foregoing provisions of this Order;

(f) an indication that the residents' visitor parking card has been issued by the Council or authorised agent.

Dated this ******** day of ******** 2019

Head of Traffic and Transportation
(The Officer appointed for this purpose)
**SCHEDULE 1 (see Article 3)**

Parking places in which a vehicle may be left during the permitted hours of 8 am to 6.30 pm Monday to Saturday inclusive if it displays either a valid residents' permit, a valid community health staff permit, a valid social services staff permit, a valid special permit, a valid carers' permit or a valid residents' visitor parking card

<table>
<thead>
<tr>
<th>No. of parking place</th>
<th>Designated parking place</th>
<th>Special manner of standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MANOR ROAD, the north side, from the north-western boundary of No. 1 Manor Road to its south-eastern extremity.</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>MANOR ROAD, the south side, from the north-western boundary of No. 2 Manor Road to its south-eastern extremity</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>NUNN’S ROAD, from its junction with Manor Road to its north-eastern extremity.</td>
<td>-</td>
</tr>
<tr>
<td>4</td>
<td>HALIFAX ROAD, the north side, from the north-western boundary of No. 1 Halifax Road to its south-eastern extremity</td>
<td>-</td>
</tr>
<tr>
<td>5</td>
<td>HALIFAX ROAD, the south side, from the north-western boundary of No. 2 Halifax Road to its south-eastern extremity</td>
<td>-</td>
</tr>
<tr>
<td>6</td>
<td>BELLAMY ROAD, from its junction with Manor Road to its junction with Halifax Road</td>
<td>-</td>
</tr>
</tbody>
</table>
SCHEDULE 2

(a) STREET FOR THE PURPOSE OF THE DEFINITION OF "RESIDENT" (see Article 2)

1. MANOR ROAD, Nos. 2 to 106 and 1 to 105 inclusive.
### SCHEDULE 3

**Schedule of Charges**

<table>
<thead>
<tr>
<th>Engine Size</th>
<th>First Permit</th>
<th>Second Permit</th>
<th>Third Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residents permits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000cc or less</td>
<td>£55</td>
<td>£55</td>
<td>£55</td>
</tr>
<tr>
<td>1001cc-1600cc</td>
<td>£110</td>
<td>£110</td>
<td>£110</td>
</tr>
<tr>
<td>1601cc-1999cc</td>
<td>£165</td>
<td>£165</td>
<td>£165</td>
</tr>
<tr>
<td>2000cc-2499cc</td>
<td>£220</td>
<td>£220</td>
<td>£220</td>
</tr>
<tr>
<td>2500cc to 2999cc</td>
<td>£275</td>
<td>£275</td>
<td>£275</td>
</tr>
<tr>
<td>3000cc or more</td>
<td>£330</td>
<td>£330</td>
<td>£330</td>
</tr>
<tr>
<td>Visitor scratch cards (Book of ten)</td>
<td></td>
<td></td>
<td>£15</td>
</tr>
<tr>
<td>Replacement or duplicate permits</td>
<td></td>
<td></td>
<td>£20</td>
</tr>
</tbody>
</table>