

Enfield Brexit Panel: Agenda

Date: **23rd November 2020**

Timing: **4pm – 5pm**

Venue: **Microsoft Teams Meeting**

Invitees:

Ailsa Bawn, Andrea Clemons, Anna Zaremba, Bimal Patel, Bindi Nagra, BRANDON, Karli, Claire Johnson, Claire Reilly, Cllr Ian Barnes, David Greely, Despina Johnson, Doug Wilkinson, Fay Hammond, FOX, Natalie, Gemma Young, Glenn Stewart, HAMILTON, Kelley, Harriet Potemkin, Helen Papadopoulos, Ian Davis, Jayne Middleton-Albooye, Jeremy Chambers, Julie Mimmagh, KANDOLA, Jinjer, Lee Shelsher, LIVERAS, Jackie, Mary Monaghan, Matt Bowmer, MCBEAL, Deborah, Nnenna Anyanwu, Peter Alekkou, Petra Lazar, Rosa Cuffaro, Sarah Cary, Shaun Rogan, Steve West, Stuart Lines, Tony Theodoulou

Apologies:

Andrea Clemons, Lee Shelsher

A G E N D A

- 1 Welcome and Introductions - Chair**
- 2 Actions from previous meeting on 26/10/2020 - Chair**
- 3 Update from the Single Point of Contact (Enfield Council) – Jeremy Chambers**
- 4 New Brexit funding round for bids update – Shaun Rogan**
- 5 EUSS – Ensuring continued awareness of the scheme – Shaun Rogan**
- 6 Risk Register health check – Gemma Young**
- 7 Care provider Survey (EU Settlement Status) – Des O'Donoghue**
- 8 Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications**
- 9 Opportunities to connect Brexit awareness/outreach to other priority community activity (e.g. Covid-19 recovery)?**
- 10 Any other business**

Date of next meeting – Monday 21st December 4-5pm

Enfield Brexit Panel Meeting

Monday 26 October 2020 @ 4 p.m.

Microsoft Teams Meeting

Action Notes

Invitees: Cllr Ian Barnes, Jeremy Chambers, Bindi Nagra, Gemma Young, Glenn Stewart, Helen Papadopoulou, Penny Emerson, Andrea Clemons, Collette Rose, Julie Mimmagh, Petra Lazar, Sophie Iliffe, Tariq Soomauroo, Janice Green, Rosa Cuffaro (notes).

Apologies: Ian Davis, Shaun Rogan, Peter Di Biasio, Mary Monaghan, Nnenna Anyanwu, Jayne Middleton-Albooye, Ailsa Bawn, Claire Johnson, Fay Hammond, Jackie Liveras, Deborah McBeal, Peter Alekkou, Sarah Cary, Stuart Lines, Tony Theodoulou.

1.	<p>Welcome and Introductions</p> <p>The panel introductions given and Chair's update.</p> <ul style="list-style-type: none">Northern Ireland – the possibility of border infrastructure between the north and the republic.FishingBusiness groups have described a 22 minutes call with the prime minister and the Cabinet Office Minister Michael Gove as 'terrible', 'disappointing' and 'more of a lecture'. The prime minister, who left the call after 15 minutes, was reported as saying that Covid had created 'too much apathy' in the business community and they 'needed to get ready'.Medicines – with over just two months to go until the transition to post-Brexit relations with Europe, the association of the British Pharmaceutical Industry says that failure to secure either an overarching trade deal or a sector-specific agreement would cost many millions of pounds and introduce delays of up to six weeks in supplies.EU settlement scheme – 4.06 million applications were received and 3.88 million applications were processed.	ACTION
2.	<p>Actions from previous meeting on 28/09/2020</p> <p>All actions taken forward and will be picked up in the agenda.</p> <ul style="list-style-type: none">An amendment from the notes of 28/9/2020 under Operational Updates, Citizen Advice Enfield. There is no new HR volunteer.	

3.	<p>Update from the Single Point of Contact (Enfield Council)</p> <p>Letter to EU nationals has gone out and is generating queries.</p> <p>No further update.</p>	
4.	<p>EUSS – Ensuring continued awareness of the scheme</p> <p>Letter to EU nationals to encourage them to apply for settled or pre-settled status before the end of the year was agreed and sent to people on the electoral role and also arranged with Adult Social Care to be distributed to our care home network and circulated to our faith networks and shared with our Economic Development team. Corporate Comms updated our central web accordingly. Thank you to Janice Green for her help with this letter.</p> <p>Noted we may do further targeted work with the Eastern European community and have a meeting scheduled for next week to further discuss.</p>	
5.	<p>Risk Register health check (Gemma Young)</p> <ul style="list-style-type: none"> • Risk Register update responses received from panel members. • Upgraded medicine shortages and added civil unrest. • As we get closer to 31 December, we are expecting more risks to come through. • Risk Register taken to GPC on 15 October so that they have sight of it. 	
6.	<p>Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications</p> <p>Metropolitan Police – CI Petra Lazar</p> <p>No migrant or asylum seeker tensions recorded at present with the Community Impact Assessment.</p>	

Hate Crime nothing related to Brexit.
No Brexit tensions recorded. Police closely monitoring.
31 December critical point. No formal New Year celebrations in central London will mean police will stay locally.

Health leads (external & internal)

Bindi Nagra discussed a survey which was carried out on our care providers with regards to the EU settlement status. Only 19 out of 140 responded to the survey. We will go back and ask further questions. Survey to be circulated to the panel by Tariq. Officer will attend the next Brexit meeting to give update.

Glenn Stewart said lorries stuck in dover could give shortage to lots of products.

Enterprise Enfield / NLCCI – Despina Johnson

No update

Citizens Advice Enfield

Mary Monaghan gave apologies but sent the following update:

- *We are now seeing clients face to face by appointment at Edmonton library on Wednesdays and Fridays at Vincent House (using video interview)*
- *Clients can call our advice line to book in appointments*
- *We have received £20k from the Home Office to help progress EUSS applications and provide support and awareness raising from Oct 20 to Mar 21 for vulnerable people, rough sleepers, gypsies & travellers, etc.*
- *We have been running webinars on how to make the EUSS application since August we run two a month. Next one is on 27th October at 2pm. clients can go onto our website or Eventbrite to book*
- *I believe Shaun has sent out letters to residents which he contacted me about*
- *This way of working has been challenging it is very apparent that this client base do not have the digital skills to be able to deliver a remote service and help themselves. During our advisor appointments in the office the clients have difficulties scanning documents, using a smart phone to take pictures etc. During the webinar awareness sessions we have seen people log in and then drop off and not able to log back in or logged in and having difficulty knowing how to use the microphone and camera etc so we spend a lot of time trying to teach them how to use this technology. It would be helpful if the council could look at ways to improve the digital skills of the residents as this will help them to access several services in this new COVID environment. We imagine there are clients who don't even bother to contact due to this issue.*
- *If you have any clients who need assistance with the application process please refer them to us.*

Communications – Janice Green

Tariq
Soomauroo

Communications have run a social media campaign which has gone very well. This has targeted both EU citizens, businesses and anyone that might be travelling to the EU after the 31 December. Next week Communications will be running some social media with regards to what is happening with the Enfield Citizens Advice as well as other things. Placed an article in the Enfield digital newsletters for business to encourage them to be prepared.

7.	<p>A.O.B.</p> <ul style="list-style-type: none"> FOI received from the BBC about what we are doing as an organisation regarding stockpiling. Tariq has replied to the FOI and we have also written to all our critical services asking whether they are thinking of stockpiling and if so what they are stockpiling. Doing this as an exercise to see what the critical groups have in place if anything. This information will be brought to the next Brexit meeting to be further discussed. Bindi said we are stockpiling PPE but need to be mindful of how we respond to FOI's. Noted emergency procedures in place for the fuel plan. Bindi Nagra asked about salt for road gritting. Helen Papadopoulos said we have supply of salt for gritting and there are contingencies in place. We will know more once we contact our critical services to ask what they are stockpiling. Responses to be discussed at the next Brexit meeting. <p>Date of next meeting: 23 November 2020 @ 4 p.m. via Microsoft Teams</p>	Helen Papadopoulos

Risk Ref / Title / Detail / Description	Original Risk	Existing Risk Mitigations	Current Risk	Further Planned Actions	Lead Department / Target Date	Updates October 2020
BR0 – Preparedness Inadequate preparations made by the Council in the event of a “No Deal” Brexit will result in significant disruption to services.	HIGH	<ul style="list-style-type: none"> - Brexit Panel set up, Terms of Reference agreed - Panel membership includes Police, London Fire Brigade and North Middlesex Hospital. - Part of the London wide “Brexit” group - Budget of £210k available. Spend £8k in 2018-19 (devices); £70k commitment for CAB advice agreed. 	MEDIUM	<ul style="list-style-type: none"> - Continue to liaise with regional/national partners to ensure readiness and feed relevant local information to Government as requested. - Ensure prompt circulation of new information to Panel members for action/information - Proposal pending for areas of potential future commitment (communication team and staffing resource) 	CEX Ongoing	- Actions ongoing
BR1 – Fuel shortage Fuel shortage caused by panic buying and/or delays to supply, causes disruption to key services	HIGH	<ul style="list-style-type: none"> - Fuel reserves held with regular deliveries to keep fuel tanks topped up. - Operational contingency plans in place - National and local fuel plans in place 	MEDIUM	<ul style="list-style-type: none"> - Plans to prioritise operations/ essential services in place. - Continue to monitor situation via Single Point of Contact network to regional/national guidance 	PLACE Ongoing	- Actions ongoing
BR2 – Medicine and supplies shortages Delay in access to medicines and/or shortage of supply may result in increased costs and disruption in service (including vaccinations and PPE) and increased poor health (including Covid)	HIGH	<ul style="list-style-type: none"> - NHS national co-ordination centre leading on this issue and will update when information becomes available. - Overview of flu vaccination availability by HWB - Panel is attended by North Middlesex 	HIGH	<ul style="list-style-type: none"> - Further updates to brought back to the meeting as information becomes available. - NHS representatives: <ul style="list-style-type: none"> - Chase Farm - NCL CCG (Clinical Commissioning Group) Barnet, Enfield and Haringey Mental Health (BEHMHT) 	PEOPLE Ongoing	<ul style="list-style-type: none"> - Actions ongoing - Further details added to risk description. - More formalised discussions with NHS representatives have been ongoing.

		Hospital representative		- North Middlesex Hospital invited to attend		
BR3 – Civil Unrest Uncertainty may cause panic buying, riots and disturbance	HIGH	- Existing emergency plan in place - Gold command in place	MEDIUM	- Lead officers to continue to monitor and disseminate information from relevant agencies.	CEX, PEOPLE Ongoing	-Risk rating increased due to current tensions
BR4 – Staffing Uncertainty of the Brexit process may lead to staff disruption/absences.	MEDIUM	- Unlikely to see any issues until 2020 - No concerns raised by staff or management	LOW	- Can be added to regular QA officer contact questions with providers in ASC - All ASC staff and providers given information/advice and support with helping staff to apply for settled status	PEOPLE	- Actions ongoing
BR5 – Funding in first quarter post Brexit Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.	MEDIUM	- Exposure currently at a very low level with no disruption expected	LOW	- No further actions planned, Risk currently at an acceptable level	Not applicable	-No change
BR6 – Anxiety and stress Increased levels of anxiety and stress amongst population and staff may lead to an increase in demand on services.	HIGH	- Crisis communication plan in place - Webpage updated	MEDIUM	- Deliver agreed communications plan and update/amend as needed	CEX Ongoing	- Actions ongoing

<p>BR7 – Community offer Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post Brexit for EU residents of the Borough</p>	<p>HIGH</p>	<p>-Council has agreed to provide some community support via its 4 flagship libraries -LBE & Citizens Advice Bureau to deliver joint community offer services to local people. -Funding for Citizens Advice Bureau agreed on 9 April 2019 to enhance services to local people.</p>	<p>MEDIUM</p>	<p>- Citizens Advice Bureau offer at our flagship libraries being promoted as part of our overall Brexit information campaign. -Enfield Town and Palmers Green are in a good position, additional work required with Edmonton Green and Ordnance Road libraries.</p>	<p>RESOURCES Ongoing</p>	<p>- Actions ongoing</p>
<p>BR8 – Supply chain Disruption to supply chain may cause adverse effects on delivery of services & essential equipment eg PPE and/or increased costs.</p>	<p>HIGH</p>	<p>- Analysis of existing emergency suppliers identified no issues - Will continue to maintain at least 12 weeks of PPE stock to mitigate against possible future supply shortages</p>	<p>LOW</p>	<p>Extensive exercise being carried out on critical suppliers to identify any potential issues</p>	<p>CEX Ongoing</p>	<p>-Existing strategies that have been put into place have now been noted</p>
<p>BR9 – Compliance of Data and Applications Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.</p>	<p>MEDIUM</p>	<p>- Data Protection Officer in place - Regulatory framework will be unaffected - All data and applications held by existing suppliers is hosted in the UK, or is under contracts relying on standard contractual</p>	<p>MEDIUM</p>	<p>- Discussion ongoing to migrate existing cloud based data to UK servers.</p>	<p>CEX / RESOURCES Ongoing</p>	<p>- Actions ongoing</p>

		clauses which will continue to be valid post-Brexit. - All new cloud based data will be hosted on UK servers				
BR11 – Housing checks and immigration right to rent. Impact of updated guidance.	LOW		LOW	- Housing representative to be invited to future meeting	PLACE Ongoing	- New risk, to be discussed
BR12 - Welfare Increased costs and supply shortages may lead to a fall in the standard of welfare, including food insecurity & fuel poverty,	MEDIUM	- Regular donations made by the Council to the food banks - Monitor homelessness applications closely	LOW	- Additional funds will be made available to local food banks if necessary.		- New risk, to be discussed further.
BR13 - Additional care requirements There may be increased health care costs due to elderly British nationals returning to the UK who require more support.	MEDIUM	- Activity, performance and spend data reviewed monthly in place; - Regular investigation of abnormal spikes in activity in place; - Risks & pressures identified as part of a monthly activity spend rollforward process feeding into MTFP process	MEDIUM	- Explore option of creating a flag on Eclipse for identification of repatriating residents - Question to be included as part of the care act assessment process	PEOPLE Ongoing	- Actions ongoing
BR14 – Local Businesses Brexit may compound the economic effects of Covid-19, resulting in business no longer being able to operate in Enfield.	HIGH	- Grants / Business rates relief - Translate the learnings and build upon the Business Portal set up due to Covid-19 to become	HIGH	- Create a space for small businesses to possibly highlight council support and share a forum for business interaction - Gather data and insight to support	RESOURCES Ongoing	-New risk identified and added to register

		a go to space for Enfield businesses		businesses now and in the future		
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