

Enfield Brexit Panel: Agenda

Date: **24th August 2020**

Timing: **5pm – 6pm**

Venue: **Microsoft Teams Meeting**

Invitees:

Ailsa Bawn, Andrea Clemons, Anna Zaremba, Bimal Patel, Bindi Nagra, BRANDON, Karli, Claire Johnson, Claire Reilly, Cllr Ian Barnes, David Greely, Despina Johnson, Doug Wilkinson, Fay Hammond, FOX, Natalie, Gemma Young, Glenn Stewart, HAMILTON, Kelley, Harriet Potemkin, Helen Papadopoulos, Ian Davis, Jayne Middleton-Albooye, Jeremy Chambers, Julie Mimmagh, KANDOLA, Jinjer, Lee Shelsher, LIVERAS, Jackie, Mary Monaghan, Matt Bowmer, MCBEAL, Deborah, Nnenna Anyanwu, Peter Alekkou, Petra Lazar, Rosa Cuffaro, Sarah Cary, Shaun Rogan, Steve West, Stuart Lines, Tony Theodoulou, WALKER, Stacey

Apologies: Tony Theodoulou, Despina Johnson, Nnenna Anyanwu, Ian Davis, Jinjer Kandola

A G E N D A

- 1 Welcome and Introductions**
- 2 Actions from previous meeting on 21/07/2020**
- 3 Update from the Single Point of Contact (Enfield Council)**
- 4 New Brexit funding round for bids update**
- 5 EUSS – Ensuring continued awareness of the scheme**
- 6 Update from Business Enterprise about Economic impact of Brexit – Bob Doyle, Head of Economic Development**
- 7 Risk Register health check –**
- 8 Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications**
- 9 Opportunities to connect Brexit awareness/outreach to other priority community activity (e.g. Covid-19 recovery)?**
- 10 Any other business**

Date of next meeting: **TBC**

Enfield Brexit Panel Meeting

Tuesday 21 July 2020 @ 4 p.m.

Microsoft Teams Meeting

Action Notes

Invitees: Cllr Ian Barnes, Jeremy Chambers, Neil Goddard, Ejaz Patel, Andrea Clemons, Petra Lazar, Jayne Middleton-Albooye, Doug Wilkinson, Ailsa Bawn, Bindi Nagra, Claire Reilly, Ejaz Patel, Helen Papadopoulos, Shaun Rogan, Stuart Lines, Tony Theodoulou, Tariq Soomauroo, Nnenna Anyanwu, Paul Danks, Rosa Cuffaro (notes).

Apologies: Ian Davis, Fay Hammond, Deborah McBeal, Jackie Liveras, Kelly Hamilton, Gemma Young, Despina Johnson, Lee Shelsher, David Greely










1.	<p>Welcome and Introductions</p> <p>The panel introductions given and Chair's update.</p> <ul style="list-style-type: none">• Brexit talks still in limbo and a no deal seems likely.• Government Campaign no mention of previous acknowledged dangers from a no deal Brexit including shortage of fuel, food, medicine.• Two thirds of companies are less prepared for a no deal Brexit than they were a year ago and have yet to make any preparations for such an outcome.• Medicines – the pharmaceutical industry have warned the government there are some stockpile of the medicine supplies earmarked for Brexit however, these have now been used up for patients suffering from Covid 19. Covid 19 pandemic has made issues worse and the low stockpile may not withstand a no deal Brexit and a second wave of the virus.• Settlement scheme shows 3.7 million applications to the scheme and 3.4 million applications have been concluded up until the end of June 2020. 57% granted settled status and 41% granted pre-settled status.	ACTION


2.	<p>Actions from previous meeting on 23/6/20</p> <ul style="list-style-type: none"> New Brexit Funding round of bids - CAB put in a bid with New Barnet CAB to get more outreach surgery money. 7 offices joined forces from North and North West of London. The joint bid is for more coverage and due to cross border clients. Delivering same level of services reaching the more vulnerable, religious establishments and schools from October. Also, the elderly people from the Italian community and some of the Roma community. Trying to raise awareness. Libraries have opened. Liaising with Lee regarding when CAB can go back into the libraries, all by appointment. Expect to hear back in September whether we have been successful in this bid. If successful we can take on one full time person and two volunteers depending on demand. That is the main Enfield bid gone in by the deadline. How much of the workforce is reliant on EU countries, HR to provide data – No update received from HR. SR to chase HR. Potential impact on care homes due to people leaving because of Brexit. Bindi to check with the care homes in the next week. 	SR BN
3.	<p>Update from the Single Point of Contact (Enfield Council)</p> <p>Looking like a no deal Brexit. Only one third of business have done any preparation. Thinking about how we talk to businesses with regards to an economic development angle. Shaun to raise with Bob Doyle, Head of Economic Development. Update at next meeting regarding Communication with businesses with regards to a no deal Brexit.</p>	SR
4.	<p>New Brexit funding round for bids update</p> <p>Nena will liaise with Shaun regarding the Zoom calls that CAB are planning to raise awareness over the next month or so.</p>	NA/SR
5.	<p>EUSS – Ensuring continued awareness of the scheme</p> <ul style="list-style-type: none"> Reviewing existing interventions Web shop Free Printed Materials 	

	<p>Government has been putting out new adverts. Communication dept. is advertising the Brexit message and directing people to CAB support. Once CAB is back in the libraries will be able to update. From Vincent House we have telephone advice and from next month can make appointments, see people face to face and remotely and hold awareness raising sessions via zoom or youtube question and answer session.</p> <p>Mid to end of Sept. we shall have another communication circular and link with CAB. EU giving until autumn for conclusion.</p>	<p>David Greely</p>
<p>6.</p>	<p>Risk Register Health Check – Meeting to discuss BR3 – Civil Unrest</p> <p>Civil unrest – from the Brexit Risk Register Andrea suggested looking at BR3 civil unrest. Partly to do with Brexit but also includes other risks, i.e. protests counter protests, unlicensed music events, increase in reports in hate crime during June. Covid 19 related unemployment which will impact on young people and low paid service jobs and additional demands on public services.</p> <p>Unlicensed music events in Enfield - one stopped in Jubilee Park and one last night in College Gardens. Coming up on the 4 August the anniversary of Mark Duggan could also have an impact. Therefore, lots of factors police working with and Andrea thinks there is a real risk for civil unrest although not specific to Brexit it has a layered impact.</p> <p>Petra agreed with Andrea’s concerns and said these are things looked at on a daily basis by the Police. Police looking at the unlicensed music events, which we have had quite a few in recent weeks. If number however is too high to deal with there are contingencies centrally for additional resources to be sent to the scene, have open communication and can call on extra resources. Easing of lockdown in public events, will present itself as a challenge. Lots learnt from Brexit planning and Covid 19.</p> <p>General civil unrest concerns with regards to furlough, redundancies. Hate crime increase towards police officers.</p> <p>Mark Dougan anniversary - work going on around that and also liaising with central planning teams to advise and offer support.</p> <p>Cllr Barnes asked how the roads are with regards to increase in speeding offences. Roads are busier however have not seen a massive increase in speeding offences. As the Government encourages people to return to work, it is interesting to see how this will impact on public transport - need to monitor to see if there is an increase in anti-social behaviour.</p>	

	<p>As we don't know what might trigger a civil unrest agreed to raise from green to amber on the Brexit Risk Register. Also agreed to raise on the Corporate Risk Register to amber.</p>	
7.	<p>Operational Updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications</p> <p>Enterprise Enfield / NLCCI – Despina Johnson</p> <p>Nothing to report.</p> <p>NHS - Ailsa Bawn said they are setting up a new Brexit group in the emergency planning group. Will have more to report next month.</p> <p>Public Health - Stuart Lines said – potential of having a vaccine ready by Christmas is over optimistic. Chief medical officer said it is more likely to be available by end of next year. The Pandemic peak that could follow may start end of December/January. We may see all the food shortages in shops yet again.</p> <p>Should there be another peak the Government position is on local lockdown rather than a complete national lockdown. Flu season may not be as bad this year because of all the social distancing.</p> <p>Citizens Advice Enfield - Nnenna Anyanwu – during the pandemic a high number of people enquiring how to access benefits, self-employed people what the furlough scheme means etc. People being made redundant or losing their jobs as the furlough scheme is coming to an end in the next couple of months and more people will be wanting to find out what their rights are. In the hospitality sector there are lots of people from Europe who may lose their jobs. To have the right to remain in the UK one of the conditions is to be employed. Nana to bring back data to next meeting. How job losses may affect the settlement scheme.</p> <p>Libraries</p> <p>Lee Shelsher sent the following update:–</p> <p>2 libraries opened 13th July Enfield Town and Edmonton Green and we are awaiting progress of social distancing measures to join again with CAB to start EU settlement status in libraries.</p>	NA
8.	<p>A.O.B.</p> <p>Date of next meeting: 24 August 2020 @ 5pm via Microsoft Teams</p>	

Short-Term Brexit Risk Register, Day 1-100 (August 2020)

RISK	INITIAL RISK LEVEL	RESIDUAL RISK LEVEL FEB 19	RESIDUAL RISK LEVEL AUG 20	DIRECTION OF TRAVEL
BR0 – Preparedness Inadequate preparations made by the Council in the event of a “No Deal” Brexit will result in significant disruption to services.	HIGH	MEDIUM	MEDIUM	
BR1 – Fuel shortage Fuel shortage caused by panic buying and/or delays to supply, causes disruption to key services	HIGH	HIGH	MEDIUM	
BR2 – Medicine shortages Delay in access to medicines and/or shortage of supply may result in increased costs and disruption in service	HIGH	HIGH	MEDIUM	
BR3 – Civil Unrest Uncertainty may cause panic buying, riots and disturbance	HIGH	MEDIUM	LOW	
BR4 – Staffing Uncertainty of the Brexit process may lead to staff disruption/absences.	MEDIUM	LOW	LOW	
BR5 – Funding in first quarter post Brexit Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.	MEDIUM	LOW	LOW	
BR6 – Anxiety and Stress Increased levels of anxiety and stress amongst population and staff may lead to an increase in demand on services.	HIGH	HIGH	MEDIUM	
BR7 – Community offer Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post Brexit for EU residents of the Borough	HIGH	HIGH	MEDIUM	
BR8 – Supply chain Disruption to supply chain may cause adverse effects on delivery of services and/or increased costs.	HIGH	MEDIUM	LOW	

BR9 – Data Protection & compliance Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.	MEDIUM	N/A	MEDIUM	
BR10 – European elections Preparations – logistics/security etc.	HIGH	N/A	N/A	CLOSED
BR11 – Housing checks and immigration right to rent. Impact of updated guidance.	LOW	N/A	LOW	NEW
BR12 - Welfare Increased costs and supply shortages may lead to a fall in the standard of welfare, including food insecurity & fuel poverty,	MEDIUM	N/A	LOW	NEW
BR13 - Additional care requirements There may be increased health care costs due to elderly British nationals returning to the UK who require more support.	MEDIUM	N/A	MEDIUM	NEW

Risk Ref / Title / Detail / Description	Initial Risk	Controls – What we have in place	Current Risk	Actions – What we still need to do	Lead Department / Target Date	Update / Changes
BR0 – Preparedness Inadequate preparations made by the Council in the event of a “No Deal” Brexit will result in significant disruption to services.	HIGH	<ul style="list-style-type: none"> - Brexit Panel set up, Terms of Reference agreed - Panel membership includes Police, London Fire Brigade and North Middlesex Hospital. - Part of the London wide “Brexit” group - Budget of £210k available. Spend £8k in 2018-19 (devices); £70k commitment for CAB advice agreed. 	MEDIUM	<ul style="list-style-type: none"> - Continue to liaise with regional/national partners to ensure readiness and feed relevant local information to Government as requested. - Ensure prompt circulation of new information to Panel members for action/information - Proposal pending for areas of potential future commitment (communication team and staffing resource) 	CEX Ongoing	- Actions ongoing
BR1 – Fuel shortage Fuel shortage caused by panic buying and/or delays to supply, causes disruption to key services	HIGH	<ul style="list-style-type: none"> - Fuel reserves held with regular deliveries to keep fuel tanks topped up. - Operational contingency plans in place - National and local fuel plans in place 	MEDIUM	<ul style="list-style-type: none"> - Plans to prioritise operations/ essential services in place. - Continue to monitor situation via Single Point of Contact network to regional/national guidance 	PLACE Ongoing	- Actions ongoing

<p>BR2 – Medicine shortages</p> <p>Delay in access to medicines and/or shortage of supply may result in increased costs and disruption in service</p>	<p>HIGH</p>	<ul style="list-style-type: none"> - NHS national co-ordination centre leading on this issue and will update when information becomes available. - Supply of all flu vaccinations are now in the country -Panel is attended by North Middlesex Hospital representative 	<p>MEDIUM</p>	<ul style="list-style-type: none"> - Further updates to brought back to the meeting as information becomes available. - Chase Farm, Enfield CCG (Clinical Commissioning Group) & Barnet, Enfield and Haringey Mental Health invited to attend next Panel meeting. 	<p>PEOPLE</p> <p>Ongoing</p>	<p>- Actions ongoing</p>
<p>BR3 – Civil Unrest</p> <p>Uncertainty may cause panic buying, riots and disturbance</p>	<p>HIGH</p>	<ul style="list-style-type: none"> - Existing emergency plan in place - Gold command in place 	<p>LOW</p>	<ul style="list-style-type: none"> - Lead officers to continue to monitor and disseminate information from relevant agencies. 	<p>CEX</p> <p>Ongoing</p>	<p>- To be further discussed at the Panel meeting</p>
<p>BR4 – Staffing</p> <p>Uncertainty of the Brexit process may lead to staff disruption/absences.</p>	<p>MEDIUM</p>	<ul style="list-style-type: none"> - Unlikely to see any issues until 2020 - No concerns raised by staff or management 	<p>LOW</p>	<ul style="list-style-type: none"> - No further actions planned, Risk currently at an acceptable level 	<p>Not applicable</p>	<p>-No change</p>
<p>BR5 – Funding in first quarter post Brexit</p> <p>Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.</p>	<p>MEDIUM</p>	<ul style="list-style-type: none"> - Exposure currently at a very low level with no disruption expected 	<p>LOW</p>	<ul style="list-style-type: none"> - No further actions planned, Risk currently at an acceptable level 	<p>Not applicable</p>	<p>-No change</p>
<p>BR6 – Anxiety and stress</p> <p>Increased levels of anxiety and stress amongst population and staff may lead to an increase in demand on services.</p>	<p>HIGH</p>	<ul style="list-style-type: none"> - Crisis communication plan in place - Webpage updated 	<p>MEDIUM</p>	<ul style="list-style-type: none"> - Deliver agreed communications plan and update/amend as needed 	<p>CEX</p> <p>Ongoing</p>	<p>- Actions ongoing</p>

<p>BR7 – Community offer</p> <p>Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post Brexit for EU residents of the Borough</p>	<p>HIGH</p>	<p>-Council has agreed to provide some community support via its 4 flagship libraries</p> <p>-LBE & Citizens Advice Bureau to deliver joint community offer services to local people.</p> <p>-Funding for Citizens Advice Bureau agreed on 9 April 2019 to enhance services to local people.</p>	<p>MEDIUM</p>	<p>- Citizens Advice Bureau offer at our flagship libraries being promoted as part of our overall Brexit information campaign.</p> <p>-Enfield Town and Palmers Green are in a good position, additional work required with Edmonton Green and Ordnance Road libraries.</p>	<p>RESOURCES</p> <p>Ongoing</p>	<p>- Actions ongoing</p>
<p>BR8 – Supply chain</p> <p>Disruption to supply chain may cause adverse effects on delivery of services and/or increased costs.</p>	<p>HIGH</p>	<p>- Analysis of existing emergency suppliers identified no issues</p>	<p>LOW</p>	<p>Extensive exercise being carried out on critical suppliers to identify any potential issues</p>	<p>CEX</p> <p>Ongoing</p>	<p>- Action updated.</p>
<p>BR9 – Compliance of Data and Applications</p> <p>Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.</p>	<p>MEDIUM</p>	<p>- Data Protection Officer in place</p> <p>- Regulatory framework will be unaffected</p> <p>- All data and applications held by existing suppliers is hosted in the UK, or is under contracts relying on standard contractual clauses which will continue to be valid post-Brexit.</p> <p>- All new cloud based data will be hosted on UK servers</p>	<p>MEDIUM</p>	<p>- Discussion ongoing to migrate existing cloud based data to UK servers.</p>	<p>CEX / RESOURCES</p> <p>Ongoing</p>	<p>- Actions ongoing</p>

BR11 – Housing checks and immigration right to rent. Impact of updated guidance.	LOW		LOW	- Housing representative to be invited to future meeting	PLACE Ongoing	- New risk, to be discussed
BR12 - Welfare Increased costs and supply shortages may lead to a fall in the standard of welfare, including food insecurity & fuel poverty,	MEDIUM	- Regular donations made by the Council to the food banks - Monitor homelessness applications closely	LOW	- Additional funds will be made available to local food banks if necessary.		- New risk, to be discussed further.
BR13 - Additional care requirements There may be increased health care costs due to elderly British nationals returning to the UK who require more support.	MEDIUM		MEDIUM		PEOPLE Ongoing	- New risk, agreed at the last Panel meeting.