

Enfield Brexit Panel: Agenda

Date: **28th September 2020**

Timing: **4pm – 5pm**

Venue: **Microsoft Teams Meeting**

Invitees:

Ailsa Bawn, Andrea Clemons, Anna Zaremba, Bimal Patel, Bindi Nagra, BRANDON, Karli, Claire Johnson, Claire Reilly, Cllr Ian Barnes, David Greely, Despina Johnson, Doug Wilkinson, Fay Hammond, FOX, Natalie, Gemma Young, Glenn Stewart, HAMILTON, Kelley, Harriet Potemkin, Helen Papadopoulos, Ian Davis, Jayne Middleton-Albooye, Jeremy Chambers, Julie Mimmagh, KANDOLA, Jinjer, Lee Shelsher, LIVERAS, Jackie, Mary Monaghan, Matt Bowmer, MCBEAL, Deborah, Nnenna Anyanwu, Peter Alekkou, Petra Lazar, Rosa Cuffaro, Sarah Cary, Shaun Rogan, Steve West, Stuart Lines, Tony Theodoulou, WALKER

Apologies:

Stuart Lines, Nnenna Anyanwu, Anna Zaremba, Andrea Clemons, Helen Papadopoulos

A G E N D A

- 1 Welcome and Introductions**
- 2 Actions from previous meeting on 24/08/2020**
- 3 Update from the Single Point of Contact (Enfield Council)**
- 4 New Brexit funding round for bids update**
- 5 EUSS – Ensuring continued awareness of the scheme**
- 6 Update from Business Enterprise about Economic impact of Brexit –
Despina Johnson**
- 7 Risk Register health check –**
- 8 Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens
Advice, Libraries, Communications**
- 9 Opportunities to connect Brexit awareness/outreach to other priority
community activity (e.g. Covid-19 recovery)?**

10 Any other business

Date of next meeting - 26th October 4-5pm

Enfield Brexit Panel Meeting

Monday 24 August 2020 @ 5 p.m.

Microsoft Teams Meeting

Action Notes

Invitees: Cllr Ian Barnes, Glenn Stewart, Gemma Young, Jayne Middleton-Albooye, Tariq Soomaaroo, Claire Reilly, Mary Monaghan, Helen Papadopoulos, Shaun Rogan, Julie Mimmagh, Bindi Nagra, Doug Wilkinson, Bob Doyle, Glenn Stewart, Lee Shelsher, Andrea Clemons, Rosa Cuffaro (notes).

Apologies: Ian Davis, Fay Hammond, Deborah McBeal, Jeremy Chambers, Claire Johnson, David Greely, Despina Johnson, Jackie Liveras, Nnenna Anyanwu, Petra Lazar, Sarah Carey, Stuart Lines.

1.	Welcome and Introductions The panel introductions given and Chair's update. <ul style="list-style-type: none">• Deadline for a no deal remains as end of October. Both sides remain divided over competition rules, fishing rights and how a deal would be enforced.• There are continuing concerns that businesses already struggling with the fallout from Covid-19 will be forced to deal with a mountain of new bureaucracy in the middle of a deep recession following Brexit.• If there is a no deal with chaos at borders, disrupted supply chains and food shortages, there would be still more questions. This means the PM may have to be more flexible to achieve an agreement.• Medicines – the government has urged pharmaceutical firms to have six weeks' worth of drugs stockpiled, in readiness for the end of the Brexit transition period. This follows the pharmaceutical industry's warning in June that some stockpiles of medical supplies had been completely used up due to coronavirus. The Department of Health will be asking suppliers to confirm their contingency plans for the end of the transition period.• More than 3.8 million applications have been made to the EU Settlement Scheme (EUSS) according to the latest monthly statistics.	ACTION
2.	Actions from previous meeting on 21/07/2020 All actions taken forward and will be picked up in the agenda.	
3.	Update from the Single Point of Contact (Enfield Council) Not much has come through other than Cllr Barnes' update.	
4.	New Brexit funding round for bids update	

	Joint Barnet & Enfield Bid Round 2. Application gone in but not heard back.	
5.	<p>EUSS – Ensuring continued awareness of the scheme</p> <p>Thinking of putting out a flyer first or second week in October. Discussed whether to use the same approach as before, sending a letter with a flyer from CAB or whether to use different approach i.e. social media, or a blend of both. The electoral role was used to identify EU households and to remind them to register.</p> <p>Bindi said a universal approach will get numbers but targeted approach will get certain group of people hard to reach therefore both approaches would be sensible.</p> <p>Mary said still very slow, reminded teams to check immigration status to see if they qualify, have got appointments going. Skype did not happen, as not compatible. Now ready to start seeing people who want to come in. Done risk assessments. Can still advise over the phone. With new funding looking at doing events to raise profile as well as doing appointments to help people.</p> <p>The meeting discussed where the gaps are in the groups of people who still have not applied for settlement status and discussed having trigger messages on bottom of letters in key languages.</p> <p>A4 flyer was sent to shops in some community languages as well as advertising in the newspaper. Agreed to go for blended option and to keep as an agenda item to discuss further.</p> <p>Shaun to liaise with Louisa in Public Health.</p>	TS SR
6.	<p>Update from Business Enterprise about Economic impact of Brexit – Bob Doyle, Head of Economic Development</p> <p>Bob Doyle, Head of Economic Development gave update on different ways of supporting local businesses.</p> <p>A lot of big industries reliant on European talent in construction, health care, hospitality and leisure and manufacturing.</p> <p>Discussed the kind of disruptions we are going to face. Import and export potential barriers. Now that we are out of the EU we need to have an Economic Operator Registration Identification Number to be able to trade with the EU. Many companies do not have this number. Discussed how to get this advice and information out to companies. Do we rely on others to do it nationally or London wide or the private sector or do we do our own and become more proactive by doing local webinars with local help etc. Bob to liaise with Despina. London & Partners could do something with the Council. Webinar to be placed on the Council Brexit page.</p> <p>Shaun, Bob and Lee to liaise to review the information already on the Council Brexit page regarding small business advice and to ensure it does not slow down the web.</p>	BD/DJ SR/BD/LS
7.	<p>Risk Register health check</p> <p>No updates to risk register.</p>	
8.	<p>Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications</p>	

	<p>Mary Monaghan gave CAB update –</p> <ul style="list-style-type: none"> • From the previous meeting of the 21 July, Nnenna Anyanwu was to bring back data on how job losses may affect the settlement scheme. Nothing to update. • CAB are encouraging people to make appointments. Help still needed at different levels of the application. • Not yet back in libraries. Carrying out risk assessments to ensure safe to work. <p>Lee Shelsher said libraries opened in Enfield Town and Edmonton Green on 30 July, and this week introduced bookable browsing around the library. Test and trace going well. Visitors slowly growing as 20% up this week. Visa verification 13K in one month inundated with 100K backlog. People grateful to come to library to get them done. CAB are welcomed back into libraries. Lee to send risk assessment to Mary before CAB return to libraries.</p> <p>Bindi said in April / May we were going to communicate with the Adult Social Care Clients via the annual reassessment letters the need to apply for settlement status, however this was delayed due to Covid-19. We have now sent out along with the annual reassessment letters information to all social care clients advising them of the need to apply for the settlement scheme status. Linking them to government website and pointing them to the CAB. Have also carried out a snap survey with care providers, asked them six questions to complete by 8th September. Hopefully the results of this survey will be available for the next Brexit meeting.</p> <p>Andrea Clemons asked what impact the 50K people on furlough would have on jobs and the local economy. Bob said we will need to do audit of all support systems that are in place in Enfield. If people lose jobs, or businesses fold the Council will need to be ready to offer advice. Discussed idea of having hubs around Enfield to offer help and advice. To have a business engagement programme with top employers and ensure systems in place.</p> <p>Noted Andrea is doing work with Edmonton shopping centre Crosstree and the police to develop a business crime reduction partnership.</p> <p>Claire Reilly asked that managers remind staff doing procurement to look at the local market and to do proper market engagement and research to find local providers to generate more income locally. Bob and Claire to liaise on how to work together.</p>	BD/CR
9.	<p>Opportunities to connect Brexit awareness/outreach to other priority community activity (e.g. Covid-19 recovery)? Covered above</p>	
10.	<p>A.O.B. None.</p> <p>Date of next meeting: Monday 28 September 2020 via Microsoft Teams</p>	

Short-Term Brexit Risk Register, Day
1-100 (September 2020)

Risk Ref / Title / Detail / Description	Initial Risk	Controls – What we have in place	Current Risk	Actions – What we still need to do	Lead Department / Target Date	Update / Changes
<p>BR0 – Preparedness</p> <p>Inadequate preparations made by the Council in the event of a “No Deal” Brexit will result in significant disruption to services.</p>	HIGH	<ul style="list-style-type: none"> - Brexit Panel set up, Terms of Reference agreed - Panel membership includes Police, London Fire Brigade and North Middlesex Hospital. - Part of the London wide “Brexit” group -Budget of £210k available. Spend £8k in 2018-19 (devices); £70k commitment for CAB advice agreed. 	MEDIUM	<ul style="list-style-type: none"> - Continue to liaise with regional/national partners to ensure readiness and feed relevant local information to Government as requested. - Ensure prompt circulation of new information to Panel members for action/information - Proposal pending for areas of potential future commitment (communication team and staffing resource) 	<p>CEX</p> <p>Ongoing</p>	<ul style="list-style-type: none"> - Actions ongoing
<p>BR1 – Fuel shortage</p> <p>Fuel shortage caused by panic buying and/or delays to supply, causes</p>	HIGH	<ul style="list-style-type: none"> - Fuel reserves held with regular deliveries to keep fuel tanks topped up. 	MEDIUM	<ul style="list-style-type: none"> - Plans to prioritise operations/essential services in place. - Continue to monitor situation via 	<p>PLACE</p> <p>Ongoing</p>	<ul style="list-style-type: none"> - Actions ongoing

disruption to key services		<ul style="list-style-type: none"> - Operational contingency plans in place - National and local fuel plans in place 		Single Point of Contact network to regional/national guidance		
BR2 – Medicine shortages Delay in access to medicines and/or shortage of supply may result in increased costs and disruption in service	HIGH	<ul style="list-style-type: none"> - NHS national co-ordination centre leading on this issue and will update when information becomes available. - Supply of all flu vaccinations are now in the country -Panel is attended by North Middlesex Hospital representative 	MEDIUM	<ul style="list-style-type: none"> - Further updates to brought back to the meeting as information becomes available. - Chase Farm, Enfield CCG (Clinical Commissioning Group) & Barnet, Enfield and Haringey Mental Health invited to attend next Panel meeting. 	PEOPLE Ongoing	<ul style="list-style-type: none"> - Actions ongoing
BR3 – Civil Unrest Uncertainty may cause panic buying, riots and disturbance	HIGH	<ul style="list-style-type: none"> - Existing emergency plan in place - Gold command in place 	LOW	<ul style="list-style-type: none"> - Lead officers to continue to monitor and disseminate information from relevant agencies. 	CEX Ongoing	<ul style="list-style-type: none"> - To be further discussed at the Panel meeting
BR4 – Staffing Uncertainty of the Brexit	MEDIUM	<ul style="list-style-type: none"> - Unlikely to see any 	LOW	<ul style="list-style-type: none"> - No further actions planned, Risk 	Not applicable	<ul style="list-style-type: none"> -No change

process may lead to staff disruption/absences.		issues until 2020 - No concerns raised by staff or management		currently at an acceptable level		
BR5 – Funding in first quarter post Brexit Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.	MEDIUM	- Exposure currently at a very low level with no disruption expected	LOW	- No further actions planned, Risk currently at an acceptable level	Not applicable	-No change
BR6 – Anxiety and stress Increased levels of anxiety and stress amongst population and staff may lead to an increase in demand on services.	HIGH	- Crisis communication plan in place - Webpage updated	MEDIUM	- Deliver agreed communications plan and update/amend as needed	CEX Ongoing	- Actions ongoing
BR7 – Community offer Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post Brexit for EU residents of the Borough	HIGH	-Council has agreed to provide some community support via its 4 flagship libraries -LBE & Citizens Advice Bureau to deliver joint community offer services to	MEDIUM	- Citizens Advice Bureau offer at our flagship libraries being promoted as part of our overall Brexit information campaign. -Enfield Town and Palmers Green are in a good position, additional work required	RESOURCES Ongoing	- Actions ongoing

		<p>local people.</p> <p>-Funding for Citizens Advice Bureau agreed on 9 April 2019 to enhance services to local people.</p>		<p>with Edmonton Green and Ordnance Road libraries.</p>		
<p>BR8 – Supply chain</p> <p>Disruption to supply chain may cause adverse effects on delivery of services and/or increased costs.</p>	HIGH	<p>- Analysis of existing emergency suppliers identified no issues</p>	LOW	<p>Extensive exercise being carried out on critical suppliers to identify any potential issues</p>	CEX Ongoing	<p>- Action updated.</p>
<p>BR9 – Compliance of Data and Applications</p> <p>Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.</p>	MEDIUM	<p>- Data Protection Officer in place</p> <p>- Regulatory framework will be unaffected</p> <p>- All data and applications held by existing suppliers is hosted in the UK, or is under contracts relying on standard contractual clauses which will continue to</p>	MEDIUM	<p>- Discussion ongoing to migrate existing cloud based data to UK servers.</p>	CEX / RESOURCES Ongoing	<p>- Actions ongoing</p>

		<p>be valid post-Brexit.</p> <ul style="list-style-type: none"> - All new cloud based data will be hosted on UK servers 				
<p>BR11 – Housing checks and immigration right to rent. Impact of updated guidance.</p>	LOW		LOW	<ul style="list-style-type: none"> - Housing representative to be invited to future meeting 	<p>PLACE Ongoing</p>	<ul style="list-style-type: none"> - New risk, to be discussed
<p>BR12 - Welfare</p> <p>Increased costs and supply shortages may lead to a fall in the standard of welfare, including food insecurity & fuel poverty,</p>	MEDIUM	<ul style="list-style-type: none"> - Regular donations made by the Council to the food banks - Monitor homelessness applications closely 	LOW	<ul style="list-style-type: none"> - Additional funds will be made available to local food banks if necessary. 		<ul style="list-style-type: none"> - New risk, to be discussed further.
<p>BR13 - Additional care requirements</p> <p>There may be increased health care costs due to elderly British nationals returning to the UK who require more support.</p>	MEDIUM		MEDIUM		<p>PEOPLE Ongoing</p>	<ul style="list-style-type: none"> - New risk, agreed at the last Panel meeting.