Voluntary Sector Strategy Group
21st March 2016
Minutes of Meeting

Present

Councillor Yasemin Brett (Chair) – LBE (YB)
Rob Leak – LBE (RL)
Shaun Rogan - LBE (SR)
Niki Nicolaou - LBE (NN)
Andrew Lawrence – LBE (AL)
David Greely – LBE (DGr)
Doug Wilson – LBE (DW)
Jess Khanom – LBE (JK)
Michael Sprosson – LBE (MS)
Tim Kidd – LBE (TK)
Debbie Gibbs – LBE (DG)
Sabena Ahmed – LBE (SA)
Jany Thompson – LBE (JT)
Paul Allen - Enfield Clinical Commissioning Group (PA)
Alan Weinstock – Age UK Enfield (AW)
Chandra Bhatia – Enfield Racial Equality Council (CB)
Fiona Jones – Enfield Carers Centre (FJ)
Ginnie Landon – Enfield Women’s Centre (GL)
Hamida Ali – Enfield Children & Young Persons’ Services (HA)
Jill Harrison – Enfield Citizens Advice Bureau Services (JH)
Jill Raines – Crossroads Care (JR)
Lesley Walls - One-to-One (Enfield) (LW)
Paula Jeffery – Enfield Voluntary Action (PJ)
Rita Melifonwu – Stroke Action (RM)
Tim Fellows – Enfield LGBT Network (TF)
Gareth Heard – Fusion-Lifestyle (GH)
Nigel Court – Fusion-Lifestyle (NC)

1. Introductions and Apologies

1.1 The Chair (YB) welcomed everyone to the meeting and introductions were made.

1.2 Apologies for absence were received from Ilhan Basharan, Bindi Nagra, Eve Stickler, Mary O’Sullivan, Pamela Burke, Graham MacDougall, Liane Burn, Claire Whetstone.

2. Minutes of the last meeting and matters arising

2.1 Item 2.2 – TF explained that the partners for the Enfield Highway site have now been agreed. The Social Supermarket is going into Fore Street Library and we have had a lot of interest in Winchmore Hill Library. Ridge Avenue, John Jackson, Southgate and Ponders End have all got partners now in place or due to go live imminently. We are in advanced discussions with a partner on Bowes Library. Therefore the only libraries that remain an option for a partner and where we are still seeking expressions of interest are Oakwood Library, Bullsmoor Library and Enfield Island Village Library.

2.2 Item 8.5 - JR advised that Crossroads Care is planning an event at
Forty Hall on 2/7/2016 to celebrate 30 years’ service.

2.3 Item 8.6 – The funding received from Carers Trust is for a part-time worker and project costs for the Young Adult Carers Project not a Project Manager.

2.4 Subject to the amendment above the minutes of the meeting of 14/12/2015 were agreed as a correct record.

3. **Enfield Connected – David Greely**

3.1 DGr introduced Tim Kidd, Head of IT Supplier Management and then gave a presentation on the council’s new online service that will make it easier for residents to interact with the council and to access council services conveniently. They can request information for services and they can also report issues. The vision is that, in the long term, it will become an interactive community hub for the borough and the foundation on which we build further services. One of the key aims of the new website is to start to connect the many services we offer and to provide a one stop shop for our residents. Throughout the coming months we will be encouraging residents to sign up online for their own Enfield Connected account. The service is expected to go live by the end of April 2016. The idea is to encourage residents of the Borough to self-serve, providing they are able to. This will then enable the council to target limited resources to help the most vulnerable residents. DGr is working with The Behavioural Insights Team about reaching the most vulnerable people. Training dates for the Voluntary Sector will be made available soon so that they can introduce it to their clients. DGr will email an update to the VSSG VCS representatives regarding training opportunities. DGr to resolve registration issue for LW.

3.2 In response to a query from LW that there needs to be sufficient support in place to ensure every resident who needs help is able to access that help, YB advised that councillors have been assured that systems are in place to support vulnerable people with visual impairment/learning difficulties.

3.3 In response to a query from HA about support for those that do not have computer technology at home, YB explained that volunteers are being trained to assist in the libraries to help people through the process. Information is being sent out about volunteer ‘computer buddies’ that can help new learners to access council services and find information that they might need.

3.4 PJ said that it would be useful for EVA to receive the information to send out the message to all groups. YB agreed and suggested also publicising the service in North Middlesex Hospital.

3.5 YB thanked DGr for his presentation

4. **Leisure Update – Jess Khanom**

4.1 JK introduced Gareth Heard and Nigel Court from Fusion-Lifestyle who gave a summary of the sports projects in Enfield. Details are attached as Appendix 1.

4.2 JK emphasised the importance of engaging with the voluntary and community sector to bring community groups together to encourage health and wellbeing.

4.3 Members raised an issue around cost as £5.50 can seem to be a lot of money for some vulnerable people. NC responded saying that there are cheaper alternative offers.
4.4 FJ mentioned that Fusion already provide carers with discounts to use the leisure centre facilities.

4.5 The Tottenham Hotspur Foundation is still offering 3 hours of coaching.

4.6 In response to a query from PJ about the mile a day programme for schoolchildren to run or walk a mile each day to combat a rising tide of obesity, JK advised that some schools are piloting this programme and it will be promoted at the Schools Forum.

4.7 YB thanked JK/GH/NC for their presentations.

5. Third Sector Development Team Update – Niki Nicolaou

5.1 Infrastructure contracts have been extended to the end of September 2016.

5.2 We are planning a VCS conference in the summer. Details to be advised.

5.3 Nominations have been submitted for the Queen’s Garden Party and Queen’s Honours. A link to the details of the Honours system and how to nominate someone will be put on the Council website.

5.4 The next 100 Hours Volunteering acknowledgement event will be held on 12/4/2016 at Enfield Civic Centre.

5.5 The Council is working in partnership with local businesses, such as Waitrose, Pearson’s, Royal Bank of Scotland, to support their local community through employee volunteering as part of the national initiative Give and Gain. The first project was a makeover at Mind in Enfield’s headquarters on 3/3/2016. Council staff and volunteers were also helped by students from The College of Haringey, Enfield and North East London (CONEL). NN asked VCS representatives to consider any further ideas they may have for future volunteering events and activities.

5.6 NN has asked if CONEL would be interested in helping with Community House redecoration.

5.7 The VCS Framework document will be presented to Cabinet for sign off.

5.8 The Chair (YB) informed members that Helen Price, Manager of Volunteer Centre Enfield, was currently unwell and she extended best wishes on behalf of herself and all the VSSG members.

5.9 YB thanked NN for her presentation and congratulated all involved in the success of the Give and Gain project.

6. Update from Health Housing & Adult Social Care – Doug Wilson

6.1 Two engagement events have been held with the Voluntary Sector to look at a new set of commissioning outcomes to inform planning for the recommissioning of VCS services. We are keen to work with Enfield CCG and the VCS on feedback. Plenary sessions to be arranged. PJ requested more time to arrange date of session as signers would be needed for the hearing impaired persons. YB suggested that it would be helpful to feed HHASC recommissioning into the VCS conference. PJ advised that the date of the SEGRO technical workshop is dependent on HHASC session. Peppa Aubyn or Michael Sprosson will contact PJ with regards to the technical training.

6.2 In response to a query from PJ, DW apologised that the 26/1/16 report had not been distributed. PJ to send out the report.

6.3 LW queried the timescale of HHASC recommissioning of VCS
services as funding will end in May, groups that were core funded may not be around to apply for other opportunities for non-core funding. DW explained that 6 months’ notice was issued in November and groups would be expected to seek further funding opportunities from other sources.

6.4 In response to a query from LW that there was no impact assessment, YB explained that Equality Impact Assessments are looked at by councillors. We have to be aware of the Pan-London groups that we can refer people to. If we have groups that may be at risk, we need to be aware of them. DW explained that when looking at decommissioning there would be a business case or report that identifies if a service is needed or not, to determine the impact if we take the service away. DW to discuss risk assessment and impact assessment at next VSSG.

6.5 YB thanked DW for his presentation

7. Enfield Clinical Commissioning Group – Paul Allen

7.1 There are two services running under phase 1: Dementia post diagnosis support, and Falls Prevention. PA/AW provided an overview of the projects.

The post diagnostic project will support people with a diagnosis of dementia and their carer’s helping them through a single point of referral to find services available to support them without the anxious and often frustrating process of multiple assessments.

The dementia navigators offer assessment, support and guidance in order to allow people to access services across the community. Signposting both the person with a dementia and their carer’s to the services and organisations that are best able to assist them now and who would be able to help them in the future.

A key part of the memory care navigators’ role is to raise awareness of dementia in communities enabling people to live well with dementia in partnership with their community.

Age UK Enfield has made contact with other VCS organisations such as Enfield Asian Welfare Association and the Edmonton Advice Centre & ILAC Care, to publicise the service more widely. Will link in with Enfield Carers group. YB suggested that the service should be advertised in GP surgeries. Workshops and support groups to be organised. Information to be discussed at the VCS conference and uploaded onto the web.

7.2 In response to a query from TF about how the new service will fit in with the closure of the Enfield branch of the Alzheimer’s Society that is now only running locally in Barnet, AW explained that the new project will build capacity on information and advice basis and he will contact the Barnet office to take this forward.

7.3 PA explained that clarification is needed on the services that are still
available locally in Enfield. A meeting will be held with the Alzheimer’s Society shortly.

7.4 PA explained that a future model is to be looked at the benefit of Tai Chi exercise that may improve balance and reduce the risk of falls.

7.5 LW expressed that she was not aware of the CCG Stakeholder Meeting as it seemed to be a duplicate meeting. PA to resolve this issue.

7.6 YB thanked PA/AW for their presentations.

8. **Update from Schools & Children’s Services – Andrew Lawrence**

8.1 AL provided a departmental update. A briefing note is attached as Appendix 2.

8.2 In response to a query from PJ about parenting programmes in Children’s Centres, AL explained that some programmes are still available, run by CAMHS, such as the Webster Stratton Incredible Years Parenting Programme, and the Mellow Babies Partnership with Enfield Parents & Children.

8.3 YB asked AL to send out the Council’s Early Years Intervention Strategy to demonstrate the work that is being done with families.

8.4 PJ updated members on EVA’s Doing It for Themselves Project, funded by Tudor Trust in partnership with Enfield’s Children’s Centre. 16 families completed the programme and parents have set up 3 self-help stay and play groups. New programme starting at Bowes Children's Centre in May with space for up to 14 families. The intention is to have 1 programme at each of the Children’s Centres.

8.5 GL advised that the Enfield Women’s Centre/EVA joint Big Lottery funding bid was unsuccessful.

8.6 In response to a query from HA re Early Help workshops, PJ explained that ECYPS were included in the invitation.

8.7 NN advised that Enfield Parents and Children have moved from The Ark into Community House.

8.8 YB thanked AL for his presentation.

9. **AOB & News**

9.1 PJ raised concern about Community House parking and security issues. To be discussed at the next Community House User Group meeting.

9.2 YB asked resident groups to be reminded of security awareness at Community House and the key code access.

9.3 JH advised that CAB’s bid to The Henry Smith Charity funding for apprenticeship project working with Turkish and Somali communities was successful and they will soon be recruiting. Further details to be advised. Unfortunately, CAB’s joint Big Lottery bid with Foodbank/Mind/Enfield Disability Action was unsuccessful.

9.4 LW advised that One-to-One (Enfield) is working in partnership with The Friends of Bush Hill Park and received £12k 'Bags of Help' Tesco grant funding to improve Bush Hill Park. One-to-One (Enfield)’s Big Lottery bid for democracy for people with learning difficulties was also successful.

9.5 YB congratulated JH and LW on their successful funding bids.

9.6 JR advised that the advertised number for Community House Reception was Crossroads Care number 020 8373 6210. Reception
is actually 6200. This meant that Crossroads Care had received a number of incorrect calls. This should have now been rectified on the website.

9.7 FJ updated members on the current support groups, projects and activities at Enfield Carers Centre, including the Turkish carers support group; 10 week ESOL classes for carers; Literacy skills improvement; Drugs and alcohol misuse one-to-one support group for carers; Nightingale Centre – nurse support. Further details are available on their website.

9.8 PJ advised that EVA is planning an event on 3/5/2016 to celebrate EVA’s 25 years anniversary. Initial invite will be sent to EVA members.

9.9 RM explained that the Enfield Health and Social Care Partnership received £9,600 Enfield Community Wellbeing funding to pilot the Community Health Champion role within 5 priority wards, i.e. Turkey Street, Enfield Lock, with high levels of health inequality.

9.10 RM advised that she had received the World Stroke Day Campaign 'Individual Achievement Award'. YB congratulated RM for her hard work and achievement.

9.11 TF advised that The Lancaster Centre will have a fully serviced office to rent from June 1st 2016. Info to be sent to all VCS organisations. Contact TF for more information.

9.12 HA explained the Bountagu community project including business enterprise for young people, ESOL classes, job clubs. Contact HA for more information.

9.13 YB thanked all for attending.

9.14 Date of next meeting. The next meeting will be held on Monday, 20th June 2016 at Community House Room 1.
**Projects Enfield**

**Alive n Kicking**
Programme for families who have children 7-11 yrs of age who have a BMI over the 91st percentile. Current programme taking place at Edmonton LC with 15 children registered with sessions taking place on a Tuesday and Wednesday. 52 children registered with 46 children starting the programme.

**Women’s Get Active**
Programme was for inactive Women and involved delivering exercise sessions within community locations including Green Towers, Angel Community Centre, Wilbury Primary School, and Boundary Hall. We recently completed the 5 programme and have been successful with the council in a bid to the London Mayor Participation Fund to expand the programme. The new programme under the name “Energise Enfield Women’s Get Active” will run 9-10 sessions and a range of community venues including ones used in the previous programmes and new venues including, Eldon School, Aylward Academy, Oasis Academy and New Option Centre. Any help in promoting programme would be much appreciated.

**Junior Programme**
In January 2016 we launched a Junior Programme/Membership in Enfield to offer more activities for juniors 8-15 yrs of age. The programme was launched at all centres across Enfield with activities including Gym, Fusion Fit Kidz, Fusion FIT, Box Fit, Indoor Cycling and Basketball. We are keen to offer the juniors in Enfield more chances to engage in physical activity and help to drive down the increasing obesity levels amongst our young people in Enfield. Any help in promoting programme would be much appreciated.

**Over 50s Day**
In Enfield we offer plenty of opportunities for older people to be active and socialise by running days across our centres. The current programme has sessions taking place:

- Monday-Edmonton
- Tuesday-Southbury & Southgate
- Wednesday-Southbury
- Thursday-Albany
- Friday-Southgate

The days are offered at a cost of £4.15 if people hold a concession card. Current figures show that we have over 3500 people registered on concession cards or direct debits who are registered with the Over 50s Forum. Any help in promoting programme would be much appreciated.

**Women’s Only Activities**
Over the past 2 years we have been working with ECYPS on their BAME project to get Women more active by offering closed swimming and gym sessions. As from Saturday 2nd April 2016 Fusion Lifestyle will be taking these sessions on with the support of ECYPS to deliver sessions 6-7pm on a Saturday at Edmonton LC, sessions will include Swimming, Gym and Exercise class. Future opportunities to be explore around swimming lessons for females and male only sessions maybe at Albany LC.

Women’s Only GE Classes at Edmonton LC, which include Indoor Cycling on a Tuesday and Wednesday, Aqua Zumba on a Wednesday and Bokwa on a Friday.
1. **Overarching Departmental update**

   - Transformation continues and Children’s Services are working with the E2017 team.
   - A revised slimline version of the Children and Young People’s Plan is being developed; consultation is taking place with young people on the strategic objectives.
   - Commissioning Intentions/Handbook can be found on the Enfield Council website.

2. **Early Help**

   - Eve Stickler is leading on a re-evaluation of Enfield’s Early Help Offer. A workshop was held in January, at which there was VCS representation from EVA, EPC and ECYPS. A working group now exists, with representation from organisations that volunteered at the workshop. A mapping exercise is underway to look at the current offer before work on the strategy begins.
   - The SPOE was re-launched on 17th March. Focus is now on whether referrals are a safeguarding concern rather than whether they require multi or single agency response. Non-safeguarding referrals will go straight to agencies. Referral forms are available via the Local Offer from 18th April:

3. **SEN**

   - Commissioning is supporting SEN to help ensure that their services are being quality monitored around clear agreements. The reformed Parent Partnership now Information Advice and Support Service (IASS) service delivered by EPC is one of these.

4. **CAMHS**

   - Children’s Commissioning are working in partnership with the CCG to commission a transformed CAMHS service which will include early intervention services (e.g. tier 2). Tier 2 services are being provided in CCs via parenting programme. More specialist work being provided by EPS through monthly SEND sessions with the PVI. Engage London has supported
the development of a voluntary sector forum focusing on capacity building children’s mental health services, in line with the new CAMHS Transformation Plan. First meeting 28.1.16 – to meet termly. 3 VCS-lead consortia have been awarded CCG funding to procure a bid-writer to develop service capacity for early intervention in Mental Health.

5. **Supporting Families/CCs/Early Intervention**

- The Tender for the Young Carer’s Support Service was awarded to Dazu. Dazu committed to fundraise to trusts and charities to lessen the impact of the reduced contract value.
- The contract for children’s third sector safeguarding support has been renewed – the incumbent is ECYPS.
- As a result of budget cuts, the Department will no longer be in a position to make additional funds available to the YEP, which will close at the end of March.
- Going forward, we will no longer be able to support the PSU to deliver Strengthening Families, Strengthening Communities parenting programmes in mother tongue. This year we have funded 5 courses in Turkish, 3 in Amharic and 3 in Bengali. Our focus in Children’s Centres is now on parenting.
- Enfield Citizen’s Advice Bureau have been recommissioned to provide a gateway benefits and employment IAG service for Children’s Centres, delivering across 5 hubs from April.
- GGCCE will exit Children’s Centres from March – main focus in times of reducing resources has to be under 5s, in accordance with the Core Purpose.
- EPC also exiting from April, as SPOE work to be covered by CC Social Worker. Both services were highly effective in their field.
- Tendering process underway for domestic abuse support contract in Children’s Centres.

6. **Substance Misuse**

- The Young People’s SMU commissioner is currently scoping the potential to work with Action on Addiction to enable access to a 10 week family intervention programme, Moving Parents and Children Together (M-PACT). This programme is delivered in conjunction with Place 2 Be schools and links in with our Hidden Harm agenda by addressing substance misuse and its effects on the family. The work of Compass and WDP is also now being integrated into the Children’s Centre offer to provide a wider reach and more accessible venues.

7. **Joint Service for Disabled Children**

Over the past few months tender processes have been carried out for:

- Overnight Residential Short Breaks for Disabled Children and Young People
- Playschemes, Holiday Activities and Out of School Clubs for Disabled Children and Young People
Enfield has accepted six providers for Overnight Short Breaks, with these being provided by:

1. Norwood
2. Jubilee House Care Trust
3. National Autistic Society
4. Hamelin Trust
5. LB Waltham Forest
6. Action for Children

Six providers have been accepted onto the provider list for Playschemes, Holiday Activities and out of School Clubs:

7. ECYPS Consortium (comprising 10 small VCS organisations)
8. Face Front Inclusive Theatre
9. Sense
10. Centre 404
11. VIPS
12. Norwood

As you can see, we are well-represented by the VCS for each of these services, and hope to continue our partnership with them.
The contracts are expected to last for three years.