1. **Introductions and Apologies**

1.1 The Chair welcomed everyone to the meeting and introductions were made.

1.2 Apologies were received from Ian Davis, Shaun Rogan, Andrew Lawrence, Bindi Nagra, Ilhan Basharan, Jo Ikhelef, Ginnie Landon

2. **Minutes of the last meeting and matters arising**

2.1 The minutes of the meeting of 18/09/2017 were agreed as a correct record.

2.2 YB advised that the Pharmaceutical Needs Assessment Review is ongoing.

3. **Council Corporate Plan – Hanna Smith & Ed Williams, London Communications Agency**

3.1 HS/EW presented the work they are doing with the Council on the development of the new Corporate Plan. A copy of the presentation will be circulated to VSSG members.

JR raised concern about the potential cost of ‘rebranding’- HS stated that it is more about self-promotion of the good things that are happening in the borough.

YB suggested putting together some examples and then seeing the results from old to new plan.

AT commented that the idea is that we end up with a Council Corporate Plan with clear aims and objectives. There does have to be a consistent approach so it is clear to people how they should behave and what they are trying to do. The vision is very much the same in terms of the ethos. We are trying to make it more relevant to people. We will still be going in a similar direction – more about how we do it and to make it relevant and means something to local
people. Benchmarking and engaging with other boroughs is one of the next steps. JH commented on the timing and whether it should be postponed until after the May local elections. AT replied that the councillors’ aspirations are the same. CEX view is that the idea to have something that chimes with everyone so we can ‘hit the ground running’ and framework is acceptable to all elected in May

4. **Health and Adult Social Care Transformation – Working Together**

4.1 This item was deferred to the next meeting.

5. **Emergency Planning – Bernard Smith**

5.1 Three main areas – national / regional / borough. The voluntary sector is unique in that they are represented at all levels. The Enfield Borough Resilience Forum is a statutory forum of multi-agency committees where emergency planning issues are discussed and coordinated responses are agreed. TF suggested that it would be helpful if an Enfield Voluntary Action representative was on the Forum as the link to the VCS in Enfield. Emergency groups are national organisations such as The British Red Cross. They are looking to register people to train as responders to these types of emergencies.

NN asked who should groups contact in an emergency and if there is a list of different agencies to signpost their clients to? BS explained that the Emergency Planning Team hold a list of agencies. In the first instance contact the Council ext 1000.

YB highlighted a recent electrical outage in Enfield and communication barriers in emergency situations. We need to have a clear understanding of the process and that utility services can go to a named charity and what the Council’s responsibility is. BS explained that with outages the responsibility lies with the provider and not the Council. There are protocols in place with charities and people on their vulnerable list.

PB advised that the Enfield Carers Centre was approached by UK Power Network to help people who may need extra support during an emergency power outage. Details attached as Appendix 2. BS agreed that the VCS have a wide range of services that would be helpful. Regarding the co-ordination of the voluntary sector organisations and the Council in emergency situations, the VCS reps will email to BS their organisation’s contact details and description of their services. YB thanked BS for his presentation.

6. **Welfare Benefit Reform/Universal Credit update – Sally Sanders**

6.1 The live rollout was 1st November 2017. Some details have changed following the 22/11/17 budget. The chargeable number is now a FREEPHONE number. The closure of the Live Service (single parents that are out of work) at Edmonton Job Centre is now delayed until May 2018.

The complex care needs plan is for officers to ask for advice e.g. from DWP – it is not for the public.

SS advised that there is an emergency support scheme available during crisis situations. She will find out about DWP crisis arrangements during Christmas and New Year when the Council
offices are closed.
YB thanked SS for her presentation and also to the team for their continuing work to ensure a smooth transition to Universal Credit across the Borough.
A copy of the presentation will be circulated to VSSG members.

7. **Homelessness Reduction Act update – Nicholas Bowater**

7.1 The Homelessness Programme Board is chaired by Valerie Pearce. The Homelessness Reduction Act will be in place on 3rd April 2018. Consultation closed 11/12/17. Duty to Refer has been delayed until October 2018. VCS workshop to be held on 18/1/18 – invites should be sent out this week – further details tba. It is the intention to have VCS members on the forum. Hope to establish at the workshop.
A copy of the presentation will be circulated to VSSG members.

8. **Enfield Clinical Commissioning Group – Vince McCabe**

8.1 VM reported that he is covering for Graham MacDougall whilst he is on secondment and he welcomed the opportunity to get feedback from the voluntary organisations that provide a wealth of services in the community.
There is one joint management team for the five CCG’s for North Central London.
Key focus on A&E during winter months to emphasise that the service is for those patients in need of immediate emergency care and should not be used for other issues that can be dealt with by a walk-in medical centre, or GP etc.
The CCG are not party to the HHASC VCS review and contracts. However the CCG will look at and align their commissioning intentions as best as possible. HHASC/CCG will work together to take forward.
In response to LW that there are no commissioning intentions for autism or learning disabilities, VM replied that there is an NCL-wide review of this pathway and he will ensure the links are made. VM will check who is responsible and advise VSSG members.
LW reported that people with learning disabilities have significantly lower life expectancy than the general population yet there is no funding support from the commissioning groups. VM mentioned the GP’s Learning Disability Register and he will take these comments back for further discussion.
YB suggested that VM could co-ordinate a half-day session on Social Prescribing to show groups that they are all speaking the same language and can refer residents to the VCS so they can benefit financially.
Jennie Bostock is the Management lead on the Prevention Agenda for Care Closer to Home Integrated Networks (CHINS).
YB highlighted the importance of communicating information to the public and reported on the problems with the online blood test booking system at North Middlesex University Hospital, particularly for elderly people using the online service. There is a telephone number they can use to make these appointments and this list should be made available. VM suggested inviting a representative from North Mid to this meeting as they are the operational body.
VSSG members agreed that this would be helpful. It was noted that...
Maria Kane is the new Chief Executive. TF commented that the GP federations are rather political as to who is allowed to join and certain localities were resisting services, therefore holding back GPs and he asked how the CCG can ensure our members do not lose out. VM explained that they are set up in localities to ensure they have the correct governance and leadership. YB thanked VM for his presentation.

9. **AOB & News (Updates from Departments)**

9.1 The North Enfield Foodbank will be open on 22\textsuperscript{nd} December 2017.

9.2 NA gave HHASC departmental update:
- Should be able to award contracts from 12/12/17 for the four outcomes.
- Each outcome has a nominated commissioner.
- They will bring the CCG on board in the New Year.
- Five unsuccessful organisations will receive transitional funding arrangements for up to one year.
- Outcomes 3 & 6 are going to Cabinet meeting due to a few issues.
- Outcome 6 - transitional arrangements in place for those who put in a bid until decision has been made.
- PB commented that groups have been affected by delays along the way – waiting for the mobilisation meeting – how to move from old position to incorporate new contract.
- LW felt that people with learning difficulties had been excluded. NA explained that contracts will be beneficial to all groups – it is too early to review at this stage.
- TF commented that none of the funding streams referred to mental health. NA referred to outcome 3 Wellbeing Centre.
- There will be a HHASC Small Grants Fund in 2018.
- Diversity Living Services grant - £300k – specifically to support BME communities. NA to get further details and advise.
- Rosie Lowman has now left the Council.
- YB thanked NA for her update and all members for their comments.

9.3 NN advised that the following consultations are up and running: Budget Consultation; Supporting the Third Sector; Pharmaceutical Needs Assessment
- The ESF Programme will launch early 2018 and will be focussing on employment.

9.4 YB mentioned Spacehive, to help VCS groups to develop bids for crowdfunding – invite to next meeting.
- YB thanked all for attending and wished everyone a Merry Christmas and a Happy New Year.

9.5 The Schools & Children’s Services commissioning update is attached as Appendix 1.

9.6 Date of next meeting.
- The next meeting will be held on Monday, 12\textsuperscript{th} March 2018 at Civic Centre, Meeting Room 2.
Schools and Children’s Services Commissioning Update
VSSG
11th December 2017

Service Development Team
Andrew Lawrence – Early Years and Early Help
Barbara Atkinson – Supporting Families
Caroline Fanning – Special Educational Needs and Disability

Summary

- 4 SLAs between CAMHS (BEH) & LBE YOU/Children’s Services/Heart are being finalised with the new Clinical AD and Service Manager for procurement of psychological/psychiatric support
- ECYPS contract to support the children’s voluntary sector has been enhanced to deliver a termly CYP Providers’ Mental Health Forum and de-stigmatisation work
- A bid to DoH for Social Prescribing has been submitted by ECYPS
- The tri-borough Advocacy Contract - both Children’s (LAC/CPC) and Adults (IMCA/IMHA/DoL & Care Act) is undergoing a tender exercise
- A new YP pathway for Housing Related Support has been developed focussing on securing appropriate accommodation for vulnerable YP
- Every Parent and Child has been recommissioned to deliver the SEND IASS service
- A sleep service is being developed with the Joint Service for Disabled Children
- Short breaks for disabled children are being moved onto a spot purchasing model
- Children’s Centres have been recommissioned to be delivered from one hub with borough-wide satellites from April 2018 – this will be led jointly by Eldon and De Bohun Primary Schools
- Various changes are being developed in terms of IT systems, processes and pathways to deliver the Family Hub model of support from April 2018
- Various LA services across education are being reviewed and re-shaped to deliver a new model of support to schools and the early years sector
- Various other pieces of work (counselling support, FGC, young carers, young runaway, all centrally commissioned Children’s Centre services) are due to be re-commissioned
- The new Appropriate Adults service is now in place, jointly commissioned with adult services

Mental Health

4 SLAs between CAMHS (BEH) & LBE YOU/Children’s Services/Heart are being finalised with the new Clinical AD and Service Manager for procurement of psychological/psychiatric support. The fixed budgets and projected lack of uplift over the next two years will be discussed at the LBE – BEH Commissioning meeting led by Paul Sutton which will address future commissioning arrangements across Children’s Services with BEH.
ECYPS is commissioned to deliver Child Protection training/DBS checks and attendance at the Single Point of Entry meetings for the Children’s Voluntary Sector. Their contract has been enhanced with funding from the CCG/Section 75 to deliver the Multi-Agency CYP Providers Mental Health Forum on a termly basis and, this year, to deliver Mental Health Training in specific topics to the sector and activities/promotions to de-stigmatise Mental Health issues. For example, for World Mental Health Day 10.10.17 included:

- A morning for school pupils (years 5, 6 and a small number of year 7 – covering transition), their teachers and parent/carers on 10.10.17 at Millfield Theatre under the theme of ‘Mind Kind’
- Pupils attended workshops e.g. Arts & Crafts, Drama & Movement & Physical Activities (THF & Fusion Leisure) supporting good mental health and good physical health (emphasising links between the two). Young people/mentors acted as guides for the morning, steering groups between activities providing commentary where necessary
- Demonstrations of programmes/tools to support CYP Mental Health such as ‘Hand Brain’, ‘Scribeasay’, ‘CYPHER’ (formally known as Silent Secret) and introduction to counselling
- IAPT (Improving Access to Psychological Therapies) information, quizzes etc for adults/parents
- Local voluntary and statutory organisations stalls e.g. MIND, Dazu, EMU, Healthwatch, ECC YCs
- Goody bags provided for each pupil (including stress balls, water bottles, a copy of ‘Feeling Good’ booklet) and teaching materials for staff.

ECYPS were requested by SCS to write and take VCS lead on a bid to the DoH for Social Prescribing, submitted on 17.11.17. The bid builds on much of the work delivered in the community, schools and throughout LBE to support good mental health by providing resource to signpost to services.

Advocacy Children LAC/CPC and Adults IMCA/IMHA/DoL & Care Act

The tri-borough Advocacy Contract - both Children’s (LAC/CPC) and Adults (IMCA/IMHA/DoL & Care Act) is undergoing a tender exercise, led by Haringey Council, to award the contract(s) by December for commencement on 1st April 2018. Clarification questions are currently being responded to. As the children’s advocacy contract currently includes an Independent Visitor Service, this element will need to be procured separately for April 2018 onwards.

Housing Related Support for Young People

A new YP pathway has been developed focussing on securing appropriate accommodation for vulnerable YP. The tender will consist of the following services:

- 16-17 years olds support + accommodation
- 18-24 High Support Needs + accommodation
- 18-24 Medium Support Needs + accommodation
- 18-24 Low Support Needs + accommodation
- Mental Health Accommodation and Support
- 18+ Leaving Care Accommodation and Support

The tender has been delayed to include 18+ Care Leavers as spot purchasing activity has been identified in Children’s Services from a current framework.
agreement. The framework does not guarantee any levels of work. Working with
the LAC team it was agreed that savings might be achieved on the 18+ LAC pathway
if an appropriate number of units were secured on a block basis that could deliver
economies over individual spot arrangements. It is proposed to add a third lot to the
Young Persons Housing Related Support Accommodation Pathway tender, in order
to deliver efficiencies through economies of scale. The agreed specification used on
the existing Semi-Independent framework agreement has been adapted to reflect a
block arrangement.

**Special Educational Needs and Disabilities**

**SEND IASS (Special Educational Needs and/or Disability Information, Advice
and Support Service)**

Following a tender process that took place over the summer, Every Parent and Child
(EPC) is continuing to provide this service for families in Enfield. As funding for this
service was reduced by almost a third this year, we have been impressed by the
continued quality of provision.

**Sleep Service**

Professionals from Health, Special Schools, the VCS and the Joint Service for
Disabled Children are joining together to provide a Sleep Service for disabled
children and young people and their families. Lack of sleep is a common concern for
families, and – once trained – professionals already working with these families will
be able to further help families by ensuring they are better supported to continue
their caring responsibilities. Services are paying for training of their own staff, so this
provision is extending the Short Breaks (respite) delivery without requiring additional
funding.

**Overnight Short Breaks for Disabled Children**

Due to the decrease in the number of children and young people requiring this type
of provision, a decision has been made to discontinue the current six contracts after
March 2018, and instead spot purchase via LTP with a smaller number of providers.

**Family Hub and Education Services**

- Children’s Centres have been recommissioned to be delivered from one hub
  with borough-wide satellites from April 2018 – this will be led jointly by Eldon
  and De Bohun Primary Schools.
- Work is underway to identify sites that will be used for delivery of universal
  and targeted Children’s Centre services to families with children under 5,
  including health visiting well baby clinics, development checks and midwifery
  services. It is currently envisaged that there will be up to 6 main delivery sites
  with a number of satellites and community ‘pop-ups’.
- Children’s Centre reach areas are being aligned to GP localities to make data
  comparison easier.
- A revised parenting offer, based on delivery of Webster Stratton Incredible
  Years and a combination of drop-in and phone consultation is being piloted by
  the Parent Support Unit and Change & Challenge Team. This will form part of
  the delivery of the Family Hub from April 2018.
• Education systems are migrating to Servelec Synergy – includes Early Years (expanding use), SEN, Children’s Centres, Educational Psychology Service in addition to other services already using it.
• Child & Professionals Portal is being commissioned (subject to sign-off) as an extension to the borough’s Liquid Logic system and will allow for electronic early help and safeguarding referrals and remote work on planning by professionals.
• The Early Help Module is being developed as an extension to existing case management tools to allow seamless transition from Early Help to Social Care and vice versa. It will be accessible to all Family Hub services.
• Discussions are taking place with SPOE and health colleagues about the social care and early help front doors that will be developed for the Family Hub. There will be a 3-month lead-in to the formal introduction of the revised Children’s Centre model, which will hopefully be used to pilot a new model.
• A review of Early Years and School Standards & Support services is underway and will result in a new organisational structure to support schools and daycare providers going forward.
• All services working on inclusion in the early years are also working together to develop a joint pathway with a view to becoming part of the Family Hub referral process in the future.
• A review of speech and language (and other therapies) being jointly commissioned by the LA and CCG is underway.
• Consultation has begun with the Schools’ Forum (decision-making body with regards to the Dedicated Schools’ Grant) on redistribution of statutory inclusion funding to enable the LA to commission additional central services from Educational Psychology and Speech and Language.

General

The 6-borough contract held by SCS to deliver Counselling Support to Adopters/Adoptees has been extended (October 2017–Sept 2018) to cover the period where regionalisation of Adoption and Fostering services.

The Family Group Conference contract will be reviewed and recommissioned for April 2018.

The Young Runaways Service is being reviewed to explore alternative options of delivery (e.g. current VCS provider/move in-house/commercial provider and potential for any savings.

The Young Carers Contract will be extended/reviewed in light of forthcoming changes to the Early Help Service. The Children’s & Adults Commissioners will meet with DAZU and ECC to map service pathways following the success in ECC achieving CiN funding to deliver support activities.

The first monitoring meeting has taken place for the new joint Appropriate Adult contract between Enfield & Haringey, Adults and Juveniles. This will be kept under close review in light of ongoing changes to the Met Police (Enfield & Haringey to merge services).
Would you need extra support if you had a Powercut?

Power cuts don't happen very often but if the electricity network faults or is damaged it's our job to get your lights back on quickly.

Do you or someone you know need extra support during a power cut, maybe a relative, friend or neighbour?

If you live in this part of the UK that we cover then get signed up to our register for free.

If you're a carer please apply on behalf of someone that will benefit from this.

This doesn't necessarily mean we can get your power back on more quickly but you will receive:
- A priority number that you can call 24 hours a day if you have a power cut
- Regular text message or phone updates during a power cut
- A welcome booklet
- Extra support from the British Red Cross to visit your home during an emergency (we'll check with you first)

We will not charge you for applying to our Priority Services Register, receiving text messages and any other service will be free of charge.

Appendix 2